



**VILLAGE OF EVENDALE, OHIO**  
**10500 Reading Road**  
**Finance, Recreation, Service and GHF Minutes**  
**November 2, 2022**  
**4:30 pm, Municipal Building**

**Attendance:** Jeff Albrinck, Beth McDaniel, Tom Sextro, Mayor Richard Finan, Chris Patterson, Nicole Gunderman, Kim Pielage, Cynthia Caracci, James Jeffers, Dave Elmer.

**Finance-** The Village continues to have a solid performance for the month of November. Month to date receipts exceeded expenditures by \$22,802 not including TIF funds and Year to date resulted in receipts in excess of expenditures by \$2,346,110.

Tax receipts for November were \$1,098,533 bringing us to a year to date total of \$15,065,990. Tax receipts in total currently exceed those at this time last year by \$2,024,559. Overall this has been a return to where we started pre COVID in 2019.

**GHF-** See attached monthly report

**Recreation-** See attached monthly report

**Service/Engineering** - See attached monthly report

Motion to adjourn by made by Tom Sextro, seconded by Beth McDaniel and unanimously approved. Meeting adjourned at 5:20.



## Executive Director's Report December 2022

### OPERATIONS

- **Farm Shop** - Lots of great gift ideas available in the Farm Shop including winter greenery centerpieces, Farm Memberships, Cutting Garden Subscriptions, puzzles, jams, honey, and hand-made crafts. We will continue to have eggs and frozen chicken for sale.
- **Beef Cattle** - We have cattle on the farm again. Three yearling heifers are currently enjoying the lower biochar pasture. They will move to the farmyard when temperatures are too low to keep water unfrozen. Five hogs will arrive in April, 2023 and we will have both beef and pork available for preorder beginning in January for an October processing.
- **Holiday Hours** - The Farm will be closed December 17, 2022 - January 3, 2023

### FUNDRAISING

#### Grants Received -

- **\$90,000 ODNR NatureWorks** grant for a Nature Play Trail in collaboration with the Village of Evendale. Woohoo! Big thanks to David Elmer for his assistance and support! This grant required a match, which is provided through a combination of GHF volunteer hours, \$25,000 in-kind labor/materials from Davey Resource Group, and pro-bono site design work from Dan Frank of EDRK Design.
- **\$25,000 Greater Cincinnati Foundation** grant for an Outdoor Classroom Glade at Soil & Stars. This will benefit both GHF and iSPACE programming. No match was required, but we are applying to the American Dermatology Society for an \$8,000 shade structure, and working with iSPACE to request in-kind asphalt removal by Jurgensen Aggregates.
- **\$9,700 Hamilton County R3Source** grant for a compost and waste sorting education station at Soil & Stars, along with educational signage.

#### Grants Received -

- **\$280,000 EPA 319** grant for improvements to lower watershed and connectivity between GHF and Soil & Stars properties. Awards will be announced in early 2023.

### EDUCATION

#### Professional Development

- GHF Camp Manager, Stefanie Paeg, received a full scholarship to the National Association for Interpretation (NAI) conference in Cleveland, Ohio in December, 2022.

#### Interpretive Signage

- This is a new focus area for GHF that supports our education mission and engages visitors in a new way, making the site, its history, and what we grow and do here today relevant and meaningful for our guests.
- GHF applied for a grant in 2019 for interpretive signage in the historic farmyard and bank barn. We were awarded this grant in 2020 but experienced delays due to the pandemic. The project is back underway and signage will be installed in the first half of 2023.
- We have received additional funding for interpretive signage from the H2Ohio watershed grant and our most recent Hamilton County R3Source grant, so the next two areas of signage focus will be compost education and agricultural water quality education.

### **DIRECTOR UPDATES**

- Smaller desk added to Fitness Center; larger one removed. This change creates more space for free weight equipment and a clearer line of sight for employees to monitor facility.
- After Hours Rentals discussion with Recreation Commission.
- Pool breezeway and men's bathroom project still waiting for the partition hinges and base molding.
- Village of Evendale is once again a sponsor of Frame USA's Fill the Truck initiative.
- Roof replacement currently happening.

### **SPECIAL EVENTS**

- Our annual Veterans Day program was enjoyed by 53 people. Veterans attended free of charge.
- Turkey Shoot Free-Throw event had 78 teams registered; 12 more teams than in 2021. Two of our kid's winners decided to donate their turkeys to a family in need at Evendale Elementary School.
- Upcoming December events include Letters to Santa, Gingerbread House Making (70 families), Chair Volleyball Party, Visit with Santa, Adult Holiday Party, Jr. Holiday Bingo, Phi Holiday Party and Glow Open Gym.
- **SAVE THE DATE:** Snow Much Fun is Friday, January 20.

### **PHI LAMBDA PI**

- Open House activities have included four square, open gym, canvas painting and volleyball.
- The group raked leaves for five Evendale seniors.
- The teens collected 119 coats for Operation Give Back, and tons of hats, gloves and scarfs!
- Phi held their annual Homecoming event the night before Thanksgiving. Over 88 current members and alumni attended!

### **SPORTS**

- Thursday night Pickleball Open Gym is averaging 16 players weekly! Racquet/Tennis Pro, Matt Stiltz, is instructing four classes this month teaching residents how to play pickleball.
- Men's Basketball has 10 teams in the league.
- Most youth basketball teams are practicing now; K-1<sup>st</sup> start in January.

## **CHILDREN'S PROGRAMS**

- Fall session ended on November 18<sup>th</sup>
- 11 kids participated in our Thanksgiving Hike and Seek.
- Letters to Santa are currently being collected in the main lobby of the Recreation Center.

## **ADULTS**

- 17 attended our History Talk on the "Cincinnati Story."
- Mom's Club had nine attend their wine tasting event.
- Bi-monthly card making, Monday night card playing, Book Club, ROMEOS and weekly chair volleyball also took place this month.

Village of Evendale Recreation Department  
**Recreation Commission Meeting**  
Thursday, November 17, 2022

Call to Order at 7:32am

Roll Call: Bill Puthoff, Kim Pielage, Jack Carmody, Mike Stroh, Kevin Ralston, Sarah Reeder, Nicole Morand, Lindsey Reisert

Additions to the Agenda: none

Recognition of Visitors: none

Approval of Minutes motion made by Sarah Reeder; seconded by Jack Carmody.  
Motion approved.

## **Phi Lambda Pi Report**

- Wednesday night activities have included Bunco, pumpkin decorating, and canvas painting.
- Rake-n-Run was moved up to week nights due to snowy weather on the weekend but the kids (about eight evening) raked all the requested yards. The biggest job was 92 bags followed closely by one requiring about 85 bags.
- The current coat drive, supporting Princeton and Sycamore School districts is going great. Jack already has five to six big bags and he saw that our bin is full again.
- Upcoming events include the Annual Alumni Homecoming Night (Thanksgiving Wednesday) and the Holiday Party.

## **New Business**

- After Hour Rentals
  - > It is increasingly difficult to find staff to work after hours rentals; and most of the Evendale police officers who helped have retired limiting that option. We recently needed one of our front desk clerks to cover it, as no one else was available.
  - > Four neighboring Recreation Centers Kim checked with have also pulled back their after-hours rentals.
  - > Work/Life balance is becoming a greater importance to everyone.
  - > Do we want to be in the rental business? Other options nearby and we have the shelter houses. The enclosed now has eight round tables with 64 chairs.
  - > Options -
    - Raise rental fees to deter rentals? Pay attendants higher rate for working rentals (would require changing personnel ordinance 258). Create a “rental attendant” staff position who could pick up a key, work the rental, and then return the key afterward.
    - > Talk to staff and see what pay it would take for them to commit to working rentals; talk to council and get their thoughts; and neighbors and see how many would be affected by no late hour’s rentals.
- Recreation Commission Members (4) term renewals – 12/31/22
  - Lindsey Reisert – returning
  - Mike Stroh – returning
  - Kevin Ralston – returning
  - Sarah Reeder – returning
- 2023 Meeting Dates
  - The first meeting is January 19<sup>th</sup>. The rest of the year’s schedule will be determined at that meeting. The new Director will be in place by then.

## **Old Business**

- Athletic Field/Gym Eligibility Policy
  - Kristen’s comments were added to commissioners’ suggestions from the last meeting and an updated copy was distributed for everyone to review for the January meeting.
    - > initial thoughts – change “50% residents” to “50% players”
      - note full fee for half a gym
      - add Evendale teams take priority
  - Business Rate Clarification was added.
    - Adult groups only; may not be rented for youth teams
    - clarify further to Adult Evendale Business group

## **Open Discussion**

- Childcare punch cards – are the staff notifying families in writing when they are about to run out? Kim will follow up on that.
- Aging out of events - - Mother Son Night of Fun was so much fun, do we really need to age out the boys? Daddy Daughter Dance ends before girls can join Phi for there is nothing to do and they love to dress up. Visit With Santa has older siblings that like to watch younger siblings visit Santa; thus, it would be nice to continue allowing families to attend. If Phi does not do child/parent events, it might be fun to do them.

**Adjournment motion was made at 8:25am by Sarah Reeder; seconded by Jack Carmody. Motion approved.**

Village of Evendale  
Service Department/Engineering  
Monthly Report  
December 2022

SERVICE DEPARTMENT

Special Activities of Note – The list of activities for the month are attached, but some items will be pointed out in this section.

- a. Traffic Island Landscape Maintenance – Jeffrey Allen has cleaned up the planting areas and planted the winter trees in the urns. We have one year remaining on the current contract, so we will be bidding out the maintenance later next year.
- b. Miscellaneous projects – The crews have been addressing several miscellaneous projects throughout the Village. This will include catch basin repairs, dead tree trimming, Greenbelt maintenance, etc.
  - i. Chipping/Special Pickups –The new chipper has been ordered and we expect delivery by the end of the year.
  - ii. Holiday Decorations – All of the street, grounds and building lights were turned on December 1.
  - iii. Street Trees – We are working on a list of replacement trees for the replacements. We will be checking on availability for these trees to replace the removed trees.
  - iv. Snow Removal – We have been converting all of the dump trucks for anticipation of snow events this winter.
  - v. Safety Task Force – The task force will be meeting next week to evaluate past events in 2022 and plan for the 2023 events.
  - vi. Sanitary Sewer at existing Service Department – This work will be performed the week of December 12<sup>th</sup>.
  - vii. EV Station – The units are available. We are working with the supplier on some issues that have arisen during charging.
- c. Recreation Center North Roof – The contractor has begun the work and will continue with the replacement as weather permits. In addition, we have contracted to have all of the ceiling tiles in the Flex Room replaced.
- d. Traffic Controller at Cooper and Reading – We are still waiting for delivery of the replacement parts.
- e. Service Department Storage Building – Included at the end of this report is the revised site, building and estimate of probable cost for this work.

## ENGINEERING

1. Duke Relief Station – The station is nearly complete. The fire department will be meeting with Duke over the next two weeks on a tour of the facility to understand the operation and potential of how to handle an emergency.
2. Aberdeen Demolition – This project has been completed. Cynthia has applied for the reimbursement from Hamilton County for the Redevelopment Grant.
3. BTAP Doors and Windows Replacement Project – We held the preconstruction meeting for this project and the contractor is working on a delivery schedule. We anticipate this work being performed in late spring.
4. Pickle Ball Courts – This project shall be rebid after the 1<sup>st</sup> of the year.
5. LED Lights for Pool – Richards Electric has ordered the fixtures and we await the delivery schedule. These fixtures will be installed once they arrive and weather permits.
6. Wyscarver Road Closure – Sharonville has begun a flood mitigation project that begins at the Creek Road dam/reservoir and will extend along the creek to the system at Main Street and Sharon Road. This work will cut off through access on Wyscarver beginning December 12 and lasting for approximately 1 year.
7. Alta Fiber – We have received plans for running fiber cable for the southern portion of Carpenters Creek from Fawn Run Ct south and include Twilight and Plateau.

VILLAGE OF EVENDALE						
PUBLIC WORKS FACILITY - OPION OF PROBABLE CONSTRUCTION COSTS						
Description	Quantity	Units	Unit Cost Range		Cost Range	
Site Development						
Concrete Retailing Wall Removal	40	l.f.	100	150	\$ 4,000.00	\$ 6,000.00
Excavation	12000	cy	15	18	\$ 180,000.00	\$ 216,000.00
Retaining Walls	2500	s.f.	45	60	\$ 112,500.00	\$ 150,000.00
Concrete Curbs	1809	l.s.	20	25	\$ 36,180.00	\$ 45,225.00
Concrete Sidewalks	1125	l.s.	7	7.5	\$ 7,875.00	\$ 8,437.50
Concrete Ramp with rails	90	l.f.	150	200	\$ 13,500.00	\$ 18,000.00
Conc. Steps	11	Riser	500	600	\$ 5,500.00	\$ 6,600.00
Concrete Porch	250	s.f.	25	40	\$ 6,250.00	\$ 10,000.00
Light Poles with Base	6	Ea	5000	7000	\$ 30,000.00	\$ 42,000.00
Storm Water System	1	l.s.	65,000	85000	\$ 65,000.00	\$ 85,000.00
Heavy Duty Asphalt	2320	s.y.	32	36	\$ 74,240.00	\$ 83,520.00
Regular Duty Asphalt	1231	s.y.	24	27	\$ 29,544.00	\$ 33,237.00
Bulk Material Storage Bunker	4	ea	5000	6000	\$ 20,000.00	\$ 24,000.00
Top Soild	800	cy	30	32	\$ 24,000.00	\$ 25,600.00
Landscaping	1	l.s.	10000	15000	\$ 10,000.00	\$ 15,000.00
Other Misc. Cost	1	ls	20000	3000	\$ 20,000.00	\$ 3,000.00
					\$ 638,589.00	\$ 771,619.50

New Building						
Foundation Footing and Walls	575	l.f.	50	60	\$ 28,750.00	\$ 34,500.00
Slab on Grade (Heavy Duty)	12920	s.f.	7.5	9	\$ 96,900.00	\$ 116,280.00
Floor Sealant	13987	s.f.	1.5	2	\$ 20,980.50	\$ 27,974.00
PEMB System - Frame, walls, roofing)	15880	s.f.	40	50	\$ 635,200.00	\$ 794,000.00
Mezzanine System (frame/Floor)	1067	s.f.	35	40	\$ 37,345.00	\$ 42,680.00
Stairs to Mezzanine	21	Riser	500	600	\$ 10,500.00	\$ 12,600.00
Gaurdrails along interior perimeter	150	l.f.	25	40	\$ 3,750.00	\$ 6,000.00
Trench drain	200	l.f.	32	36	\$ 6,400.00	\$ 7,200.00
Bollards	16	Ea	400	500	\$ 6,400.00	\$ 8,000.00
O.H.,. Doors (14' x 16')	4	Ea	12000	15000	\$ 48,000.00	\$ 60,000.00
3070 Man Door W/hardware	15	Ea	2750	3250	\$ 41,250.00	\$ 48,750.00
6070 Double Door w/Hardware	4	Ea	4500	6000	\$ 18,000.00	\$ 24,000.00
Truck Lift	1	Ea	25000	30000	\$ 25,000.00	\$ 30,000.00
Shelving	52	l.f.	30	35	\$ 1,560.00	\$ 1,820.00
Lockers	16	Ea	750	1200	\$ 12,000.00	\$ 19,200.00
Casework	15	l.f.	300	350	\$ 4,500.00	\$ 5,250.00
Laminat Flooring (office Area)	960	s.f.	6	7	\$ 5,760.00	\$ 6,720.00
Ceramic Flooring (Restrooms)	500	s.f.	7	9	\$ 3,500.00	\$ 4,500.00
ACT Ceiling system	3600	s.f.	3	3.5	\$ 10,800.00	\$ 12,600.00
CMU Exterior Walls	12000	s.f.	22	24	\$ 264,000.00	\$ 288,000.00
CMU Interior Walls	3000	s.f.	18	20	\$ 54,000.00	\$ 60,000.00
Metal Stud and Gyp. Bd. Walls	3000	s.f.	12	14	\$ 36,000.00	\$ 42,000.00
Windows (3' x 5')	8	ea	2500	3000	\$ 20,000.00	\$ 24,000.00
Wall Base	750	l.f.	4	6	\$ 3,000.00	\$ 4,500.00
Plumbing Fixture						
Service Sink	1	ea	750	1200	\$ 750.00	\$ 1,200.00
Toilets	2	ea	1750	2500	\$ 3,500.00	\$ 5,000.00
Urinals	1	ea	1500	1800	\$ 1,500.00	\$ 1,800.00
Single Sink	2	ea	1000	1200	\$ 2,000.00	\$ 2,400.00
Hand Wash Basin	1	ea	2500	3500	\$ 2,500.00	\$ 3,500.00
Eye Wash Station	1	ea	1500	1800	\$ 1,500.00	\$ 1,800.00
Drinking Fountain	2	ea	1800	2500	\$ 3,600.00	\$ 5,000.00
Showers	2	ea	3500	3750	\$ 7,000.00	\$ 7,500.00
Kitchen Sink	1	ea	1500	160	\$ 1,500.00	\$ 160.00
Hose Bibbs	5	ea	1200	1500	\$ 6,000.00	\$ 7,500.00
Equipment						
Washer a & Dryer	1	ea	2500	3500	\$ 2,500.00	\$ 3,500.00
Refrigerator	1	Ea	3000	3250	\$ 3,000.00	\$ 3,250.00
Dish Wahser	1	Ea	750	1000	\$ 750.00	\$ 1,000.00
Maintenance area Equipment	1	l.s.	40000	50000	\$ 40,000.00	\$ 50,000.00
Electrical (\$20 to \$25 s.f.)	15880	l.s.	20	25	\$ 317,600.00	\$ 397,000.00
Mechancial Systeam	15880	l.s.	20	25	\$ 317,600.00	\$ 397,000.00
Fire Protection	15580	l.s.	6	7	\$ 93,480.00	\$ 109,060.00
Other Misc.	1	l.s.	40000	50000	\$ 40,000.00	\$ 50,000.00
					\$ 2,238,375.50	\$ 2,727,244.00

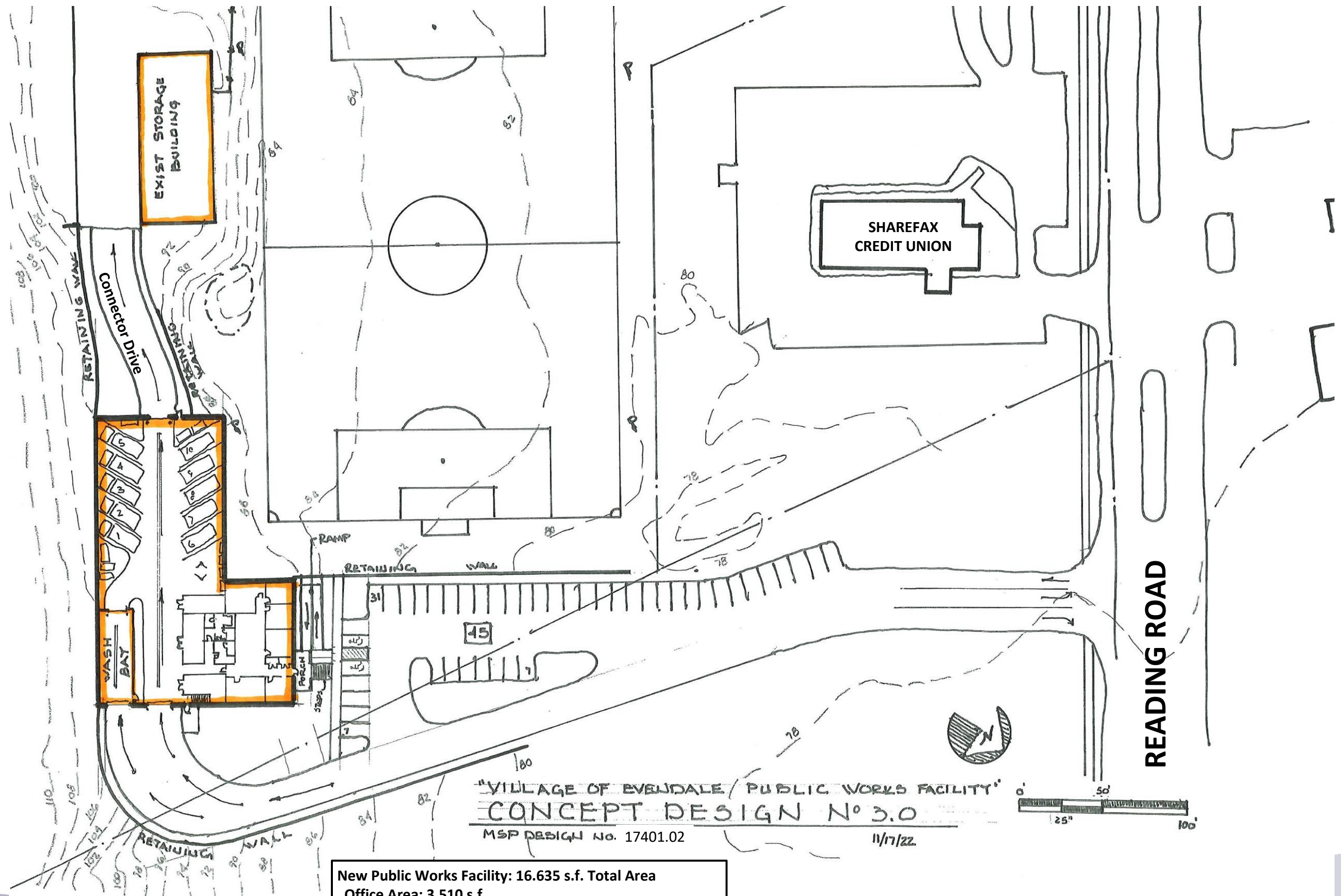
Cost of Work - Sub-Total	\$ 2,876,964.50	\$ 3,498,863.50
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General Conditions	10%	\$ 287,696.45	\$ 349,886.35
GC Fee	5%	\$ 143,848.23	\$ 174,943.18
Contingencies	5%	\$ 143,848.23	\$ 174,943.18
		\$ 575,392.90	\$ 699,772.70

Cost of Work - Anticipated Total	\$ 3,452,357.40	\$ 4,198,636.20
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Design Fees	5%	\$ 172,617.87	\$ 209,931.81
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Total Anticipated Project Cost Range	\$ 3,624,975.27	\$ 4,408,568.01
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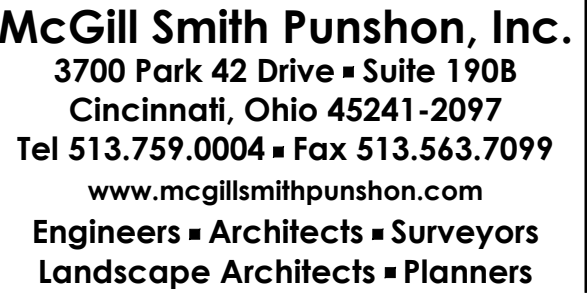


New Public Works Facility: 16,635 s.f. Total Area  
 Office Area: 3,510 s.f.  
 Garage Area: 13,125 s.f.  
 (includes Wash Bay and 10 large vehicle bays)  
 45 Parking Spaces

**CONCEPT DESIGN NO. 3.0**  
**VILLAGE OF EVENDALE – PUBLIC WORKS FACILITY**



MSP Design No.17401.02  
 Nov. 17, 2022

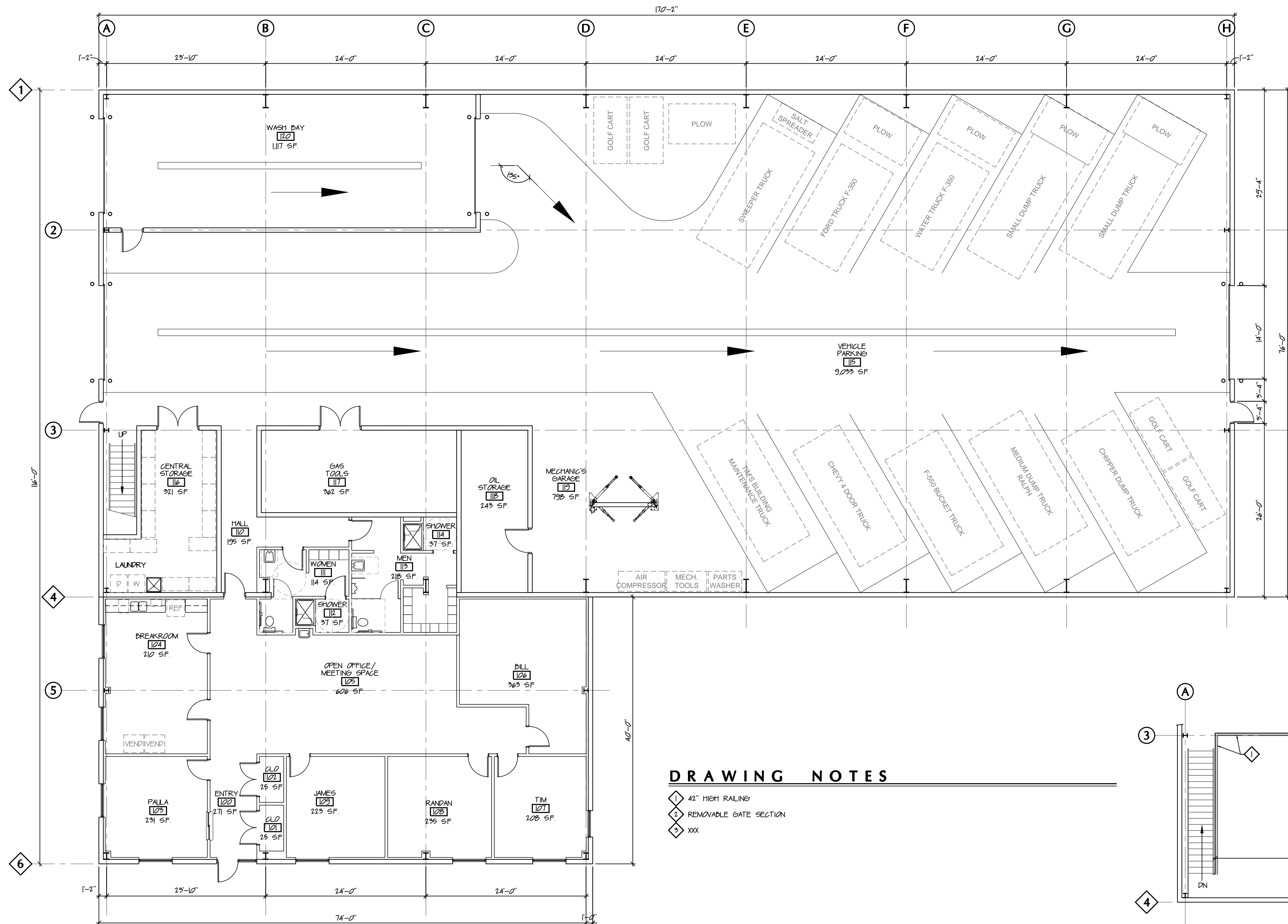


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X-Reference Files	NONE		

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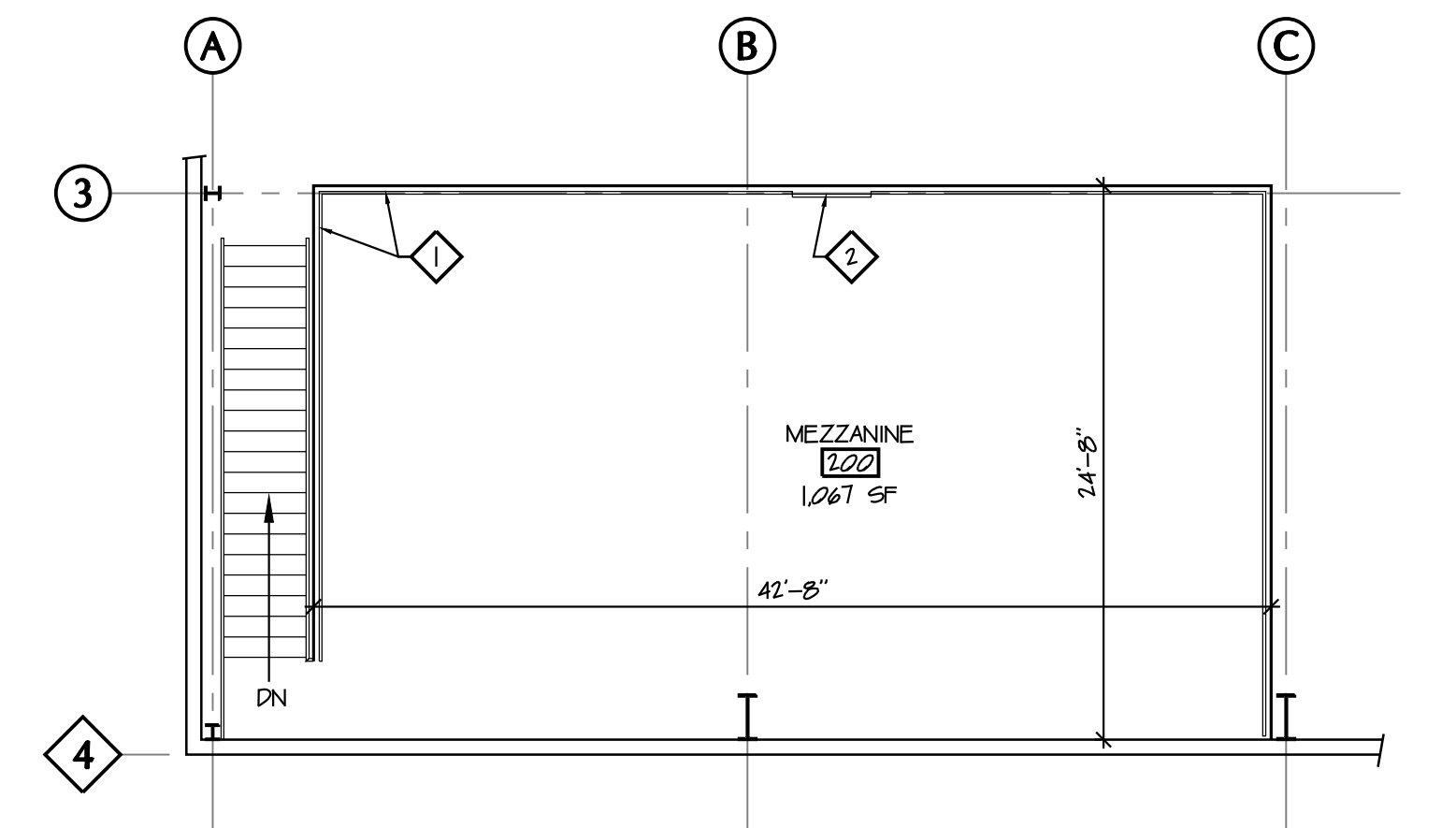
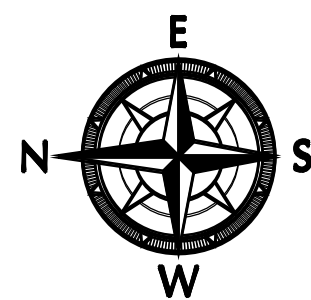
NEW MAINTENANCE FACILITY  
FOR  
VILLAGE OF EVENDALE  
KINGSPORT DRIVE  
EVENDALE, OHIO 45241

Sheet Title	
FLOOR PLAN	
Project No.	17401.00
Scale	1/8" = 1'-0"
Sheet No.	A101
File No.	17401 01 / 10



## FLOOR PLAN

SCALE:  $1/8" = 1'-0"$



## MEZZANINE PLAN

SCALE:  $1/8'' \equiv 1' = 0$

