

**MINUTES**  
**Village of Evendale**  
**Regular Council Meeting**  
**March 12, 2024**

The Village of Evendale Regular Council Meeting was called to order by Mayor Richard Finan at 7:00 pm.

**Roll call-** The following council members were present: Mayor Richard Finan, Council Members: Mr. Patterson, Ms. McDaniel, Mr. Sextro, Mr. Berke, Mr. Puthoff and Ms. Smiley-Robertson. Also present: Village CFO Cynthia Caracci, Village Law Director, Police Chief Tim Holloway, Fire Chief Mike Hauck, Recreation Director Adam Knight, Service Department Director James Jeffers, and Village Clerk, Barb Rohs.

Hamilton County Commissioner, Denise Driehaus, addressed council. A list of opportunities that HC provides was distributed. The Gun Range financing is ready and waiting for the EPA to approve site to move the range. Commissioner Driehaus thanked the mayor for pushing this project. It is a \$32,000,000 project funded by the federal, state, city and county level. The site will be moved to Colerain Twp. and become a regional training complex.

A motion to approved distributed minutes was made by Mr. Patterson, seconded by Mr. Puthoff and unanimously approved.

**Finance, Recreation, Service and GHF:**

Mr. Berke reported to council on the following:

**Finance:**

- Ms. Caracci will be timing of paying for service building with VOE investments.
- Full financial statement was uploaded to the State of Ohio.
- State Audit start date is unknown.
- Financials for February are positive with YTD receipts up \$326,000 over 2023

**GHF:**

- Restructured corporate partnerships to have more exposure at events and seeking new sponsors
- Summer day camp is sold out
- Double Knot software is working well
- Partner with iSpace with aftercare programming
- Spending time on strategic plan at board meetings
- Seeking part time grant writer
- Seeking camp coordinator

**Recreation**

- Shelter house floor renovation will start next week
- Concrete wall around sand volleyball is being constructed. This will contain the sand.
- Potential new registration software is being tested with hopes for fall installation
- Egg-Stravaganza is this weekend
- Valentines Dance was successful
- Impact 57 is growing

**Service:**

- Working on wall surrounding sand volleyball courts
- Sam Asbrook passes ISA Arborist certification course and he will be the VOE arborist.
- Shred day is April 20<sup>th</sup>- 8-noon
- Stantec will start work in Griffin on 3/12
- New planter will be installed on Reading Rd. along with sprinklers
- Phase 3 of rec center is still in progress
- Preliminary plans for CAC for elevator is being worked by architect
- Pricing and rendering of new service building are being finalized. The cost has gone down. Hopes to getting conditional approval at planning commission next week.
- Soon Mr. Jeffers will be evaluating streets for 2024 resurfacing program. He reviews all VOE streets. There will be a stripping program included in the program.

**Police, Fire, CAC and Building Dept:**

Ms. Smiley Robertson reported to council on the following:

Fire:

- Kara Brown is promoted to full time, non-exempt employee.
- There is a first reading of the Fire code modifications. This will be communicated with local businesses
- Residents should seek qualified glasses for eclipse.

Police:

- Chief Holloway spoke about mental health and homeless situation in the VOE.

Cultural Arts Center:

- Programming continues to be successful.
- All programs are on the VOE website
- Bill Parrish will be doing VOE presentation on Black History Month artist chat on Feb 18

Building and Zoning:

- There are 3 public hearings in March- food truck changes, Spartan Drive rezoning, and conditional use of Service building
- 14 permits for \$218,000 in building improvement

Mayor Finan reported he attended the ICRC meeting and subscriptions of Alta-fiber and Spectrum continue to decrease. Ohio is doing a 250-year celebration and VOE will tie it into 2026 4th of July celebration

**Presentation of ordinances:**

**The mayor presented** ORD # 24-07 ORDINANCE AUTHORIZING THE MAYOR TO PROMOTE KARA BROWN TO THE FULL-TIME ADMINISTRATIVE ASSISTANT FOR THE FIRE DEPARTMENT FROM THE CURRENT PART-TIME POSITION AND DECLARING AN EMERGENCY. A motion to read ORD #24-07 by title only was made by Mr. Berke, seconded by Mr. Puthoff and approved on roll call. A motion to suspend the second and third readings of ORD #24-07 was made by Ms. Smiley-Robertson, seconded by Mr. Sextro and approved on roll call. A motion to agree to the emergency section is made by Mr. Puthoff, seconded by Mr. Sextro and approved on roll call A motion to adopt ORD #24-07 was made by Mr. Berke, seconded by Ms. McDaniel and approved on roll call. Mayor Finan declared ORD #24-07 adopted.

**The mayor presented** ORD # 24-08- 1st reading ORDINANCE MODIFYING THE PROVISIONS OF THE CODIFIED ORDINANCES OF THE VILLAGE OF EVENDALE RELATING TO THE FIRE CODE, AUTOMATIC SPRINKLERS, FIRE ALARMS, AND VENTILATION EQUIPMENT, AND DECLARING AN EMERGENCY.

A motion to read ORD #24-08 by title only was made by Mr. Berke, seconded by Ms. Smiley-Robertson and approved on roll call. This is the first reading.

**The mayor presented** ORD # 24-09 AN ORDINANCE AUTHORIZING THE PAYMENT OF AMOUNTS DUE UPON CERTAIN CONTRACTS REQUIRING CERTIFICATION OF AVAILABILITY OF FUNDS AND DECLARING AN EMERGENCY. A motion to read ORD # 24-09 by title only was made by Mr. Berke, seconded by Mr. Puthoff and approved on roll call. A motion to suspend the second and third readings of ORD # 24-09 was made by Mr. Sextro, seconded by Mr. Patterson and approved on roll call. A motion to agree to the emergency section is made by Ms. Smiley-Robertson, seconded by Mr. Patterson and approved on roll call A motion to adopt ORD # 24-09 was made by Mr. Berke, seconded by Ms. Smiley-Robertson and approved on roll call. Mayor Finan declared ORD # 24-09 adopted.

A motion to move into executive session was made by Mr. Berke, seconded by Mr. Patterson and approved. A motion to move adjourn executive session was made by Mr. Berke, seconded by Mr. Patterson and approved.

A motion to close the meeting was made by Mr. Sextro, seconded by Mr. Patterson and approved. Meeting was adjourned at 8:15.

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Mayor

Attest:

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Village Clerk