

**VILLAGE OF EVENDALE
PLANNING COMMISSION MEETING MINUTES
JANUARY 19, 2016
EVENDALE MUNICIPAL BUILDING**

The regularly scheduled meeting of the Evendale Planning Commission (EPC) was called to order by Chair Chris Patterson at 6:00PM on January 19, 2016. Attending were EPC members Mark Ferguson, Beth McDaniel, Jan Moore, John Richey and Chris Patterson. Supporting the EPC were James Dobrozsi (Architectural Review Board Member), David Elmer (Assistant to the Mayor), James Jeffers (Village Engineer), Pam Morin (Building Department Clerk), Kathy Ryan (Legal Advisor), and Ralph Terbruggen (Landscape Architect).

New Business:

1) Appointment of Planning Commission Chair and Secretary

- a. President – Jan Moore moved that Chris Patterson be reappointed President. Mark Ferguson seconded and the motion passed 4-0.
- b. Secretary – Mark Ferguson moved that Jan Moore be appointed Secretary. Beth McDaniel seconded and the motion passed 4-0.

2) Update of the text amendment of the Property Maintenance Code.

- a. Kathy Ryan summarized the proposed changes:
 1. Used the International Code Council (ICC) Property Maintenance Code as a template and integrated it into the existing code. ICC is a universally accepted code. The committee made a concerted effort to tailor various issues to the Village's goal.
 2. Organized the code to make it easier to read, more understandable, and strengthened the language in the current code – focusing on the enforcement process. The major issue has been that the existing code has no formal language for enforcement.
 3. These revisions give a clearer picture of the Building Commissioner's power, notice of violations/order, penalties, manner of prosecution and appeals process. These revisions give the code a very consistent process to follow.
 4. Added a section for interior inspection process for rental properties. Rental registration will be required with interior inspections every five years or whenever there is a new tenant.
 5. Expanded the language for who is the responsible party.
 6. Planning Commission has no formal vote on this. Approval comes from Council.
- b. Chris asked who initiates rental property inspection. Dave's response was from a complaint and/or our inspectors.
- c. Chris asked members to read through the code and direct all comments to Dave by the 29th. Dave will take these comments to Council and report back to the EPC.

Public Hearing:

1) Safe Routes to School Initiative

Consideration of a proposed Safe Routes to School plan for Evendale Elementary School

- a. Michele Gottschlich, Evendale resident and member of the SRTS committee presented the proposal to the EPC and Public Hearing audience. Key points:
 1. Goal to get more kids walking/biking to school when it is safe, make walking/biking more appealing to kids, and to fix unsafe walking/biking conditions.
 2. This is a federal funded program. Must develop a safe travel plan. May receive up to \$400,000 for infrastructure improvements within a two mile radius around Evendale Elementary. Non-infrastructure improvement requests can be granted up to \$15,000.
 3. The committee has had an ODOT walking audit, analyzed student demographics, and collected parent input via surveys.
 4. Three Phases are proposed:
 - A. Short Term – 1st year plan includes ADA curbs, signage, street striping on the school grounds, along Thornview, along Sharondale, and at the school entrance. The sidewalk on Thornview will be made continuous through Sharonville and Evendale. The Evendale property owner (Stiney Vonderhaar) has agreed to the sidewalk.
 - B. Medium Term – 2nd-3rd years may include walking trail through Griffin Park, cut through at the end of Moorhill Drive, trail along Sharondale Road and crosswalks on Wycarver Road and Margate Terrace.
 - C. Long Term Potential – would include a walking trail that would connect Kingsport Drive through Park Hills to the school. The committee will continue studying Glendale-Milford Road for possible changes
 5. This is a working document, and the medium and long term items will be continue to be evaluated and will evolve.
- b. Comments by Tommy Arnold – ODOT
 1. This program is carved out of the Federal Transportation Bill; ODOT must manage this program.
 2. ODOT has elected to cover the 20% Ohio matching money requirement.
 3. There is additional funding available from OKI.
 4. Once the infrastructures are in place, the Village and Princeton will be responsible for their maintenance.
- c. Comments by Tom Alge, 10570 Sharondale Road
 1. Concerned about the location of the trail or sidewalk along Sharondale Road.
 2. Will the trail/sidewalk be designed for bikes as well? Response was TBD.
 3. Will the changes on Sharondale effect on-street parking? Response was TBD. The Hamilton County Public Health representative noted that narrowing the lanes on Sharondale would have the added benefit of reducing speeding on this road.
- d. Comments by Ralph Terbrueggen:

1. Suggested that the committee should develop one picture of the entire geographical area to better tell their story.
 2. Glendale-Milford Road is going to be problematic. The committee should concentrate on putting pathways through the neighborhoods.
- e. Comments by James Dobrozi:
1. Agreed with the committee's three-phase approach and priorities.
 2. Concerned about the safety of pathways through wooded areas.
 3. Mark the maps more clearly where the sidewalks are now and where you hope to put new sidewalks/pathways.
- f. Hamilton Co. Public Health representatives noted they are working with Evendale Elementary in the training of crossing guards.
- g. Timeline
1. Goes to Council in February for a resolution.
 2. Deadline for application is March.

Internal Business:

1) Approval of Minutes

Motion was made by John, seconded by Mark to approve the November 18, 2015 minutes.
Motion passed 5-0.

2) Revised Appointment of Secretary

John Richey who had arrived late offered to take over the Secretary responsibility from Jan. Mark agreed to modify the previous nomination, and John Richey was elected Secretary on a 5-0 vote.

Adjournment

The meeting was adjourned at 7:40PM.

Chris Patterson
Chairperson, Evendale Planning Commission

Attest: Jan Moore
Secretary, Evendale Planning Commission