

Village of Evendale  
Council Subcommittee Meeting  
Finance/Adm., Cultural Arts, Code Enforcement, Recreation  
December 5, 2017 6pm

Committee Chairman Albrinck called the meeting to order at 6pm.  
Mr. Albrinck, Mr. Schaefer and Mr. Puthoff were in attendance  
Mayor Finan, Mr. Elmer, Ms. Caracci, Ms. Gordy and Ms. Pielage were also in attendance

#### CODE ENFORCEMENT

Mr. Albrinck noted that, effective immediately, Code Enforcement will now report to the Committee and the Gorman Heritage Farm will report to the other Council subcommittee. Mr. Schaefer expressed concerns about hearing/reviewing legal aspects of code enforcement. Mr. Albrinck noted that Don Mercer, the Village Building Commissioner, would only be presenting general information about day-to-day activities and not seeking legal advice from the Committee. The Committee agreed that Mr. Mercer need only to attend every 3rd or so monthly meeting.

#### FINANCE

Ms. Caracci reported that she renewed Evendale's audit agreement with Bastin and Bastin. The agreement is the same as last year and will remain in effect unchanged for the next 4 years.

Ms. Caracci reported that revenues are currently up \$177,000 for the year compared to last year. She anticipates receiving approx. \$15.5 million in total revenues by the end of 2017.

Ms. Caracci noted that she will have 5 ordinances on next week's full Council meeting agenda including payment of the BWC annual invoice which is due January 2<sup>nd</sup> 2018, a "then and now" ordinance and a \$4,000 transfer into the community development fund

#### CULTURAL ARTS

Ms. Gordy reviewed upcoming Center events including a Holiday Art Market, a MadCap Puppet show, a dueling pianos program and a blood drive

The Committee discussed Evendale's potential acquisition of the Evendale Community Church and what functions, programs, etc. could be offered at the site. Mr. Elmer reported the Church has expressed an interest in selling their facility and land to Evendale and that staff are in the early phases of evaluating the sites value, condition, interior layout, etc. to determine if it is feasible for future public use. Mr. Elmer ordered an appraisal and is awaiting the final report

Ms. Gordy reported that work continues on upgrading the Center's electrical system and on installing new shelves.

Mr. Puthoff suggested moving the Center's recycling bins, and a nearby port-a-let, near or into the Center's recently screened dumpster area.

Ms. Gordy will be working with Building Commissioner Mercer on banner and signage options for the Center

## RECREATION

Ms. Pielage reviewed the recent pool operations and fitness center operations bids with the Committee. The Committee agreed to have Law Director Burke review the pool bid further as there was general consensus to accept the second lowest bid but an approval ordinance would need to include sufficient justification clarifying why the lowest bid was not accepted.

Mr. Albrinck questioned changes being made to the Center's fitness and exercise programming. He felt several private fitness centers were offering more comprehensive and/or cost effective options while providing more professional attention to their clients. Ms. Pielage stated that she intentionally reduced the fitness center operations contract to a 1-year term so she could comprehensively evaluate the program and find opportunities for enhancement or improvement.

Ms. Pielage reported that all Rec. Center positions are currently filled but she is making salary adjustments in 2018 for a few positions, such as Building Attendant, to remain competitive with neighboring communities. Mr. Puthoff suggested she consider shift rotations for Attendants and Clerks so the same employees are not working every weekend.

Ms. Pielage reported that approximately 270 people attended the Annual Light Up event

Mayor Finan suggested the Recreation Center add a Menorah during the holiday season

Mr. Puthoff suggested the Village ask local clergy to offer a prayer before the upcoming holiday dinner

Ms. Pielage reported that she is working with Police Chief Korte and Fire Chief Hauck on emergency planning for Rec. events.

Ms. Pielage reported that 18 teams have registered for the adult basketball league.

Ms. Pielage reported that ICRC is putting together a program on the Memorial Tower dedication

Mr. Elmer submitted an Executive Summary to the Committee detailing recent work on draft revisions and updates to Village Personnel Codes. He noted that Law Director Burke is currently reviewing the final draft. Mr. Elmer intends on presenting the final draft to Council by no later than January for their input and consideration.

A Motion to Adjourn was made by Mr. Schaefer, seconded by Mr. Albrinck. The Motion passed unanimously. The meeting adjourned at 7:55pm.

Respectfully submitted,  
David W. Elmer