

Village of Evendale  
Council SubCommittee Meeting  
January 2, 2018 6pm

Present: Chair Jeff Albrinck, Councilmember Chris Schaefer, Councilmember Bill Puthoff

Also present: Mayor Richard Finan, Administrator David Elmer, Chief Fiscal Officer Cynthia Caracci, Recreation Director Kim Pielage and Cultural Arts Director Susan Gordy

Chairman Albrinck called the meeting to order at 6pm

#### Recreation Department Report

Ms. Pielage reported the following:

- The Department held several annual holiday events (i.e. Visit with Santa, Holiday Party, etc.) with many residents attending
- 247 people have registered for the annual Light Up event. Registration is \$1 per person but the event costs approximately \$25 per person to operate.
- At 250+ people, the two ginger-bread making sessions were both sold out
- Snow Much Fun is scheduled for January 19th. There will be fireworks this year
  - Ms. Pielage will be working with Fire Chief Hauck and others on an emergency action plan for this event which will be used as a model for future events. The Village is applying for FEMA grant funds to help supplement planning costs.
- 29 kids participated in Phi Lambda Pi's holiday party. Ms. Pielage will soon be advertising for a 3<sup>rd</sup> Phi Lambda Advisor given the growth and popularity of the club.
- The adult men's basketball program has added 2 more teams than it had last year
- Ms. Pielage has talked with her supervisors about rotating weekend shifts for part-time staff so no one staff member is routinely working every weekend.
- Contractor reviews are currently underway for the two center projects recently bid. The Lobby is to be completed in Aug./Sept of this year.
- Staff is working with Norton Floor on evaluating gym floor conditions as well as researching floor maintenance records to determine the best method of repairing existing problematic floor conditions and preventing future problems from occurring. The group discussed several issues which may be contributing to the floor problems.

#### Code Enforcement

Building Commissioner Don Mercer did not attend the meeting but Building Clerk Pam Morin forwarded his report to the Committee

- Neyra has long been using their vacant property on Medallion Dr. as a dumping ground from construction debris. Mercer will be working with Law Director Tim Burke and Service Director James Jeffers on pursuing legal action to stop the dumping and clean up the site.
- Mr. Puthoff noted that he talked to Mr. Jeffers about cleaning out a trench along Glendale-Milford Rd. that is full of water/debris.

#### Cultural Arts

Ms. Gordy reported the following:

- 31 people attended their recent ceramic painting holiday party
- 50+ people attended the annual piano holiday part

- The recent Madcap puppet shows went over extremely well with adults and children alike. The shows were held in the Recreation Center due to anticipated large attendances.
- The “Call for Artists” for the annual Fine Arts exhibit was issued on January 5<sup>th</sup>
- A dueling piano’s show will be held at the Recreation Center on January 13<sup>th</sup>. Registration is \$5 and includes drinks and appetizers.
- PlayHouse In the Park will perform Pinocchio at the Recreation Center on January 28<sup>th</sup>.
- 17 people participated in the recent blood drive hosted by the Center
- Ms. Gordy is finalizing shelving plans with a contractor for installing in February.
- Mr. Puthoff requested that the recycling bins be placed in the Center’s new dumpster enclosure

#### Finance and Administration

Ms. Caracci reported the following;

- To date, the Village has received \$15.7 million in revenue, \$200,000 more than last year at this same time. The 2017 Budget was based on \$14.3 million however; expenses have exceeded revenues to date by \$1.6 million which can be most attributed to Evendale’s purchase of the Aberdeen Trucking site.
- Ms. Caracci will have 2 ordinances on Council’s regular meeting agenda next week, a “then and now” and “transfer of funds” ordinance.

Mr. Elmer reported the following;

- Mr. Elmer met with Law Director Burke and Ms. Reeder to review the final draft of the proposed personnel code. Both Mr. Elmer and Mr. Burke are making final adjustments to code language and anticipate having a final draft ready for Council consideration at their February sub-committee meetings
- Mayor Finan has requested a Special Council Meeting for January 22<sup>nd</sup> to review a Planning Commission recommendation to rezone a small portion of Reading Rd. from “General Commercial” to “Office Research”
- Mr. Elmer mentioned that Law Director Burke is drafting an Ordinance placing a moratorium on development to protect the Village’s health, safety and general welfare. Mr. Elmer did not have more details other than to say Tim would help explain the Ordinance at Council meeting

A Motion to Adjourn was made by Mr. Puthoff and seconded by Mr. Schaefer. The motion was unanimously approved. The meeting adjourned at 7:25pm