



**VILLAGE OF EVENDALE, OHIO**  
**10500 Reading Road**  
**Finance, Recreation, Code Enforcement, Cultural Arts Center**  
**September 3, 2019**  
**6:00 pm, Council Library, Municipal Building**

Committee members: Council members Jeff Albrinck, Bill Puthoff, Chris Schaefer, Mayor Richard Finan, Susan Gordy, David Elmer, Kim Pielage, Cynthia Caracci, James Jeffers and resident, Tom Sextro were present.

1. Recreation

- a. Department update- sign up happening for winter sports,
- b. Pi Lambda Phi had over 38 kids for opening night
- c. Program updates- Adult programs is trying to grow, Forever Diamond had over 660 attend, Donut Trail with CAC, and Second Wind will end the season.
- d. Playground inspection with some recommendations. A drop test of the surface will be completed. The swing set is out of code.
- e. 2020 budget considerations to turn the tennis program from an hourly rate to a flat annual fee for coaches.
- f. Child care attendant sub is being advertised on social media
- g. Michael Bluestein, longtime resident and member of the Recreation Commission has moved from VOE. Potential candidates for his replacement will be interviewed
- h. Smoking and vaping policy/ordinance will be proposed and reviewed. The expectation is that recreation employees will manage and create designated smoking areas for the recreation building and sponsored events.
- i. Recreation Director's report attached for further detail

2. Cultural Arts Center

- a. Department update
- b. Big Art Party update- 300 to 350 attended
- c. Program updates- Quilt exhibit, Playhouse in the Park acting class, Playhouse in the Park performance, Blink Parade, Chris Casey exhibit, cultural arts classes are full.
- d. Capital grant for elevator - \$700,000 requested but approved for only \$125,000. Contract has to be tied for brick and mortar of the project. Discussion was held regarding moving forward with another grant request.
- e. Director's Report attached for further detail

### 3. Finance

- a. The month ended with a positive result as revenue exceeded expenditures by \$646,365. The year to date income tax revenue at the end of August was \$10,832,028, with \$1,033,295 being recorded in August. Compared to the same period in 2018, the year to date figure was \$9,981,148 an increase of \$850,880 or **8.5% year over year change**. The tax revenue was pretty much on par with what was received to date **in 2017**.
- b. Ordinances
  - i. Accept tax rate- 0%
  - ii. TIF Incentive review- Same counsel as used in prior TIF analysis will provide recommendation.
  - iii. Aerohub Phase 1 change ordinance for infrastructure- \$330,000- Mr. Jeffers explained the changes to the work being completed, due to credit, approximately \$200,000 required.
  - iv. Ordinances related to fire and police
  - v. Towers bid rejection ordinance- because bids came in over 10% over project estimate. The project bids are 2.5 -3.5 million. IBI is reviewing estimates due to aged data. The intent is to move forward with project. Hopefully to be rebid by mid October
  - vi. Ordinance to address Griffin Lake easement to reconnect electric to provide power to the pond aeration system, disconnected when the Griffin home was demolished. A line item will be established by ordinance
  - vii. Potential Modal shop easement for retention pond
  - viii. New police vehicle to be purchase using contingency funds
  - ix. Fire Department appropriation for exhaust system with FEMA grant \$

### 4. Other Business

- i. Supreme Court hearing on HB #5- Income Tax based on Home Rule
- ii. PUD- for North Aerohub. To address height restrictions. This will be an October ordinance. Mayor will address
- iii. Amending personnel code for part time to full time hiring requirements
- iv. Active shooter guidelines to be distributed and planned- task force to be formed. Will include the GHF
- v. Lou Terhar retirement and Bill Blessing III expected to take his place
- vi. November 3rd- Town meeting Mayor Finan will Chair this year
- vii. Amending personnel code for part time hiring requirements

Motion to adjourn was made by Bill Puthoff, seconded by Jeff Albrinck at 7:43.

# Executive Summary

## August 2019

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### Exhibits & Events

- The Big Art Party was held on Friday, August 9 with well over 300 participants of which 225 were Evendale residents. Special thanks to the Service, Recreation and Police departments for their assistance with set up, loans of equipment and security. Our volunteers put in the equivalent of over 100 hours setting up and working the event. Kudos to Jodi, Tim, Mitchell, and Bryce Kessler, Sandy and Bill Puthoff, Don and Tillie Nordmeyer, Chris and Adrian Gordy, Pam Morin, Marcia Mosso, Nick Young, Tim and Declan McGrath, Clay Kessler, Wesley Anglin, Nathan Young (Boy Scouts), Scarlett Pommering, Mel Kessler, Naomi Rust, and Gloria Dunlap (Phi Lambda Pi). We could not do this event without them!
- The Recreation Center Gallery August artist is Ray Burt with several watercolors and alcohol ink abstracts on exhibit this month.
- Working and scheduling with the Recreation Center and the Tri-County Players for the fall production of The Evil Dead: The Musical for October performances at the Outdoor shelter with rehearsals at BTAP.
- The Stretching Tradition Quilt and Fiber Art Show Opening Night is Friday, September 13 from 5:30-8:30 pm with the exhibit running over the weekend from 12-4 pm both Saturday and Sunday, September 14 & 15. Quilt and Fiber artists will demonstrate on Saturday and harpist Katie Whitacre will play from 1-3 pm on Sunday.

### Classes, Music Lessons, & Workshops

See attached report for detailed class listing and attendance.

Currently over 40 Evendale children are enrolled in the music scholarship program. We currently have 11 music instructors offering a variety of instruments to our students.

*No youth art classes or camps scheduled in August*

### Artventures

We took our 3<sup>rd</sup> and final bus load to the last three donut shops on August 30. Our final trips included Hamilton area donut shops and a stop at the Butler County Tourism Bureau to pick up our hard earned T-shirts! Next month is a tasting tour of Findlay Market.

### Facilities

#### Cultural Arts & Bell Tower Arts Pavilion

- Lots of cleaning and organizing and moving and set up BEFORE and AFTER the Big Art Party.
- Worked with James & Tim re: final BTAP painting estimates
- Continue to monitor and switch out moisture collectors at BTAP
- Scheduled terrazzo floor cleaning for September at Cultural Arts Center
- Moving forward and working with Ken Jones and the Ohio Facilities Construction Commission for Capital grant funding of ADA project at ECAC

### Administration

- Monthly rentals key pick ups and scheduling, working and scheduling with Boy Scouts at BTAP
- Continued working on 2020 events, exhibits and performances. See attached proposed 2020 schedule. – met with GHF staff & volunteers to start planning 2020 Plein Air exhibit and competition.

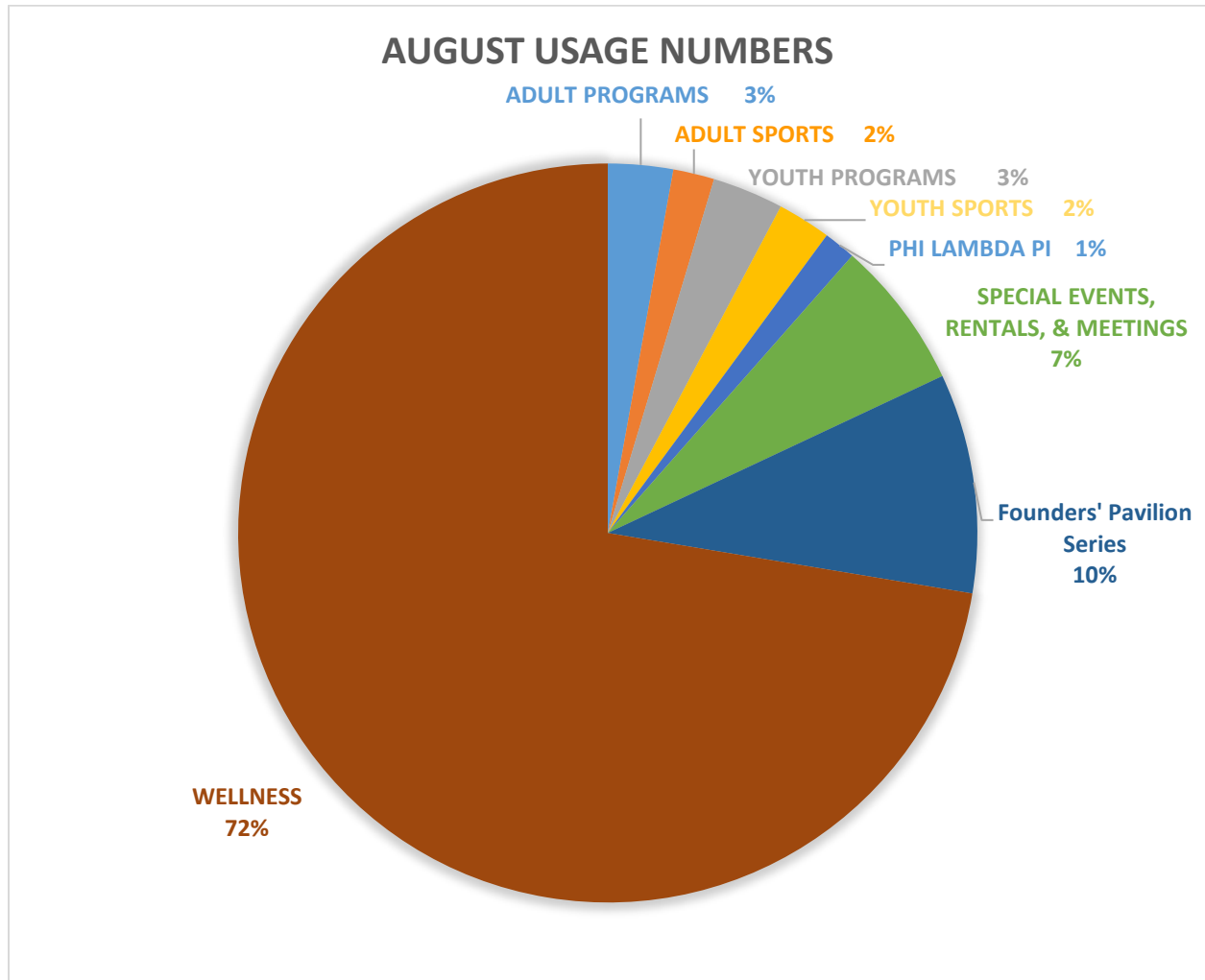
### Social Media/Marketing/Web

- Monthly newsletter article, FB posts, website updates, REACH digital TV ads and email blasts to residents promoting classes and events. Designed and uploaded REACH TV ads for 8 art classes and the quilt exhibit.

*Respectfully submitted, Susan Gordy, Director*

- **DIRECTOR UPDATE**
  - Playground Inspection on August 22 – Swing Set out of code; fall zones not adequate
  - Drop Test needs to be conducted to test integrity of eleven year old poured in place rubber surfacing
  - Tennis Employees – Lump sum request for 2020 budget
  - Hiring Childcare Attendant Sub – one employee may be out for months with a medical issue
  - Michael Bluestein resigned from Recreation Commission because he moved out of Evendale; currently advertising for open position
  - Request to update Village No Smoking Ordinance; Recreation Commission recommends the following: Update village “smoking” policy to include all Village owned properties as smoke free, vaping free, tobacco free zones.
- **YOUTH AND ADULT SPORTS**
  - Soccer Update: Dribbler level starts 8/24 with games; Pee Wee level starts 8/28 with games; U8 – U14 start Sept. 3 – end of Oct. There is a single elimination tournament at the end of the season for teams that finish 1<sup>st</sup> or 2<sup>nd</sup> place in the league.
  - Basketball sign- ups will take place the month of September for youth and adult leagues.
  - Men’s Softball ended 8/16. We had a tie for 1<sup>st</sup> place in the league between Augie’s Tavern, Pat’s Boys and Blue Goose Sports Café. Winner of the tournament was: Augie’s Tavern.
- **ADULTS**
  - Cookout at the Shelter House had 66 attending
  - Card Making Workshop conducted to try and attract new participants; eight new people attended
  - ArtAdventure Butler County Donut Trail was completed this summer; future trips include a Findlay Market walking tour and a trip to Amish Country
- **CHILDREN’S PROGRAMS**
  - No events scheduled in August – back to school time
- **SPECIAL EVENTS**
  - Forever Diamond drew over 630 to the Pavilion on August 10<sup>th</sup>.
  - Shakespeare in the Park “Romeo and Juliet” drew 170 people

- PHI LAMBDA PI
  - Continue to average 26 teens each week
  - Incoming 8<sup>th</sup> grade class expected to be large; only lost two seniors this year
  - Open House activities have included ultimate Frisbee, a pool party, pickleball and welcoming activities for the new 8<sup>th</sup> grade class.



ADULT PROGRAMS	237
ADULT SPORTS	150
YOUTH PROGRAMS	259
YOUTH SPORTS	195
PHI LAMBDA PI	117
SPECIAL EVENTS, RENTALS, & MEETINGS	543
FOUNDERS' PAVILION SERIES	800
WELLNESS (classes, pool, fitness center)	6030
Shelter House	11
Open Air Shelter	6
Racquetball	31

## **Council Committee September 2019 Report – Trail Planning and Mill Creek Restoration Projects**

Michele Gottschlich

- Mill Creek Collaborative meets monthly. At the August meeting a breakdown of trail (length in feet) per community was developed (attached). MCC committee is exploring feasibility of State Capital funding for trails (tentatively the west side of Triangle Trail).
- Trail presentation to Lockland and Arlington Heights on August 20<sup>th</sup> was well received. Michele agreed to help prepare trail priorities for the communities. Lockland's Mill Creek Trail Plan (attached), authored by UC DAAP students, and received international acclaim from the University Alliance Ruhr.
- Next Connecting Active Communities Coalition (CACC) meeting is Wednesday, August 28 from 3-5 at the Sharon Woods Training Center. The keynote speaker is Dr. Sarah Hippensteel Hall from the Great Miami Riverway. Her talk "Destination Development in the Great Miami Riverway" will focus on the 99 miles of river and paved trails that connect many communities in the Great Miami Watershed – all relevant to CACC's ongoing planning efforts in northern Hamilton County.
- Article on the very successful Canoes and Conversation event was published in Cincinnati Enquirer (attached).
- The stalemate continues (legal dispute) between Norfolk Southern and Sharonville which is having a negative impact on Evendale's desire to negotiate Sharon Creek land acquisition.

Village of Evendale Recreation Department  
**Recreation Commission Minutes**  
Thursday, August 15, 2019

Call to Order at 7:36am

Roll Call: Tom Sextro, Michael Bluestein, Ellen Perazzo, Kim Pielage, Kevin Ralston, Mike Stroh, Bill Puthoff. Absent: McKenzie Burns.

Additions to the Agenda: none

Recognition of Visitors: none

Motion for the Approval of June 20, 2019 Minutes was made by Tom Sextro; seconded by Ellen Perazzo. Motion approved.

**Phi Lambda Pi Report**

- July 4<sup>th</sup> was the most profitable ever for the group.
- It was noticed that Phi has been selling concessions at the pavilion events all season, but frequently there is no Phi member there and that Sarah is frequently behind the table. Kim stated Adam works to get someone scheduled; but sometimes no one is available. The suggestion was made to make these concerts just part of the staff scheduling process at the time the Concession Stand is scheduled each season. Another suggestion was also made to maybe put a tip jar there and let the Phi member(s) that work that night split the tips. Kim said tip jars have been prohibited at the concession stand in the past. We want the focus to be as a group.
- The summer trip to Destin, Florida was a fun success.
- The new 8<sup>th</sup> Grade Class joins in two weeks.

**New Business**

- Nancy Hagner Retiring; Staffing Plans  
Nancy is retiring after 40 years with the Village, leaving behind very big shoes to fill. Sarah Hilton will be moved to full-time and taking over many of Nancy's responsibilities, as well as keeping a few of her old responsibilities. A part-time programmer will be hired to cover Adult Programs and the Pavilion Series.  
One challenge for the new person will be our long time "senior" participants are aging out, and the "up and coming seniors" are not coming down for the traditional programs. One Commissioner commented that when he and his wife have come down, things seemed cliquish or if the program was listed to start at 6:00pm, the groups were already well into their games leaving those who show up at the advertised time feeling left out. He, and others, also commented they didn't feel "old enough" to be in the group (not enough grey hair).
- American Leak Detection Full Day Assessment at Pool will be on September 4<sup>th</sup>; and Kim can't wait, because she is determined to find where we are losing so much water.

- Village Smoking Policy seems to need an update to include all forms of tobacco use and more specific locations, if any, for tobacco and vaping use. Kim recently attended a meeting at Miami University and small smoking stations with distinct signage noting it was an approved smoking spot on campus. With the number of cigarette buds on the grounds after July 4<sup>th</sup>, Kim thought it was time to review policies on smoking/vaping locations. Ohio Fire Code prohibits anyone smoking under a covered area. Consideration would have to be given to the fire department personnel who are on duty for 24 hour shifts. The fire department could have their area on their patio which is surrounded by trees and not viewable by the public (especially kids).

The current village ordinances on the subject reads:

#### **304.01 DEFINITIONS.**

As used in this chapter:

- (a) "Smoking" means the burning of any tobacco products or any plant material in any form including but not limited to cigarettes, cigars and pipes.
- (b) "Municipal building" means all buildings, tennis courts or the swimming pool owned by the village and used by any department or for any municipal function of the village.
- (c) "Designated smoking area" shall mean the following:
  - (1) In the Police Department, the arrest and booking areas and any interview area when an interview with a witness or suspect is actually taking place.

(Ord. 91-67. Passed 9-5-91; Ord. 96-66. Passed 1-2-97.)

#### **304.02 PROHIBITIONS.**

No person shall engage in smoking in any municipal building except in designated areas.

(Ord. 91-67. Passed 9-5-91; Ord. 96-66. Passed 1-2-97.)

Kim briefly mentioned this update idea at a recent department head meeting and the police chief asked how Kim expected the officers to patrol this and Kim explained it would more peer-based "policing" or at least give the village employees backing to ask people to move out from under covered areas or away from crowds and to a designated area. Kim leans towards designating specific spots while commission thinks a campus wide ban like many hospitals, schools, and Gorman Heritage Farm already have in place. Kim will take any recommendation to council committee and depending on that meeting results, move on to council with a recommendation. The final decision rests with council. Council could set a date in the future so we can educate employees, members, residents,



and visitors that we are a smoking/vaping free, or designated smoking/vaping area campus. People will then have time to plan on how to deal with the craving while on campus (go smokeless, get a patch or gum, etc.) We, as the Recreation Department, must look towards health and wellness of all, especially that of kids, who enjoy our municipal properties.

The motion is made to recommend updating village “smoking “policy to include all Village owned properties as smoke free, vaping free, tobacco free zones. Motion made by Michael Bluestein, seconded by Ellen Perazzo. Motion approved.

- Schedule Subcommittee Meetings  
Budget Sub-committee – Kim with Mike Stroh and Tom Sextro (capital budget 2020 will be focused on our playground and getting safety issues resolved and getting the area up to code.  
Policy Sub-committee – Kim with Ellen Perazzo and Kevin Ralston  
Fee Sub-Committee – Kim with Tom Sextro and Ellen Perazzo

### **Old Business**

- Lifestyle Essential’s Monthly Report – as noted in the packet

### **Director’s Report**

- Our busy summer included six weeks of FITS Summer Camp, five Friday Fieldtrips, ten Sports Camp options, Swim Team, Swim Lessons, ten events in the Pavilion Series, Tennis Programs, On-going Adult Programs, Men’s Softball, Group Exercises Classes, and much, much more.
- Upcoming Big Community Events:
  - Halloween Fest’ on October 19 begins registration on September 1<sup>st</sup>. This will be Nancy’s last event with the Village.

### **Open Discussion**

- Are there any plans to update the baby pool area? Kim has an update for the area included in the 2024 future capitals budget.
- Kevin Ralston is interested in returning for another term on the Recreation Commission.
- Good-byes and THANK YOUs extended to Michael Bluestein as this is his last Recreation Commission meeting. Your thoughts, opinions, and insights have been greatly appreciated over the years.
- Next Meeting is **Thursday September 19** at 7:30 AM.

**Motion for Adjournment** was made at 8:47am by Michael Bluestein; seconded by Kevin Ralston. Motion approved.