

Fire, Police, Service, and Engineering Committee Meeting Minutes
February 7, 2017

Attendees- Council Member B. McDaniel, Council Member C. Smiley- Robertson, Mayor R. Finan, Fire Chief M. Hauck, Police Chief N. Korte, Service Director/Engineer – J. Jeffers, Director of Administrative Services – D. Elmer. Chief Fiscal & Accounting Officer – C. Caracci, S. Vonderhaar, resident. Absent (excused) – Council Member J. Ranz.

In Chairman Ranz' absence, Council Member C. Smiley-Robertson chaired the meeting.

Fire

Chief Hauck reported that the Hiring Process was completed as a candidate had been selected. Assuming the candidate successfully completes all remaining phases of the process, he will be sworn in during the March Meeting at Step One pay.

The Air Quality Ordinance covering the local ice rinks is still under review by Law Director. The plan is to complete the first reading of the ordinance at the February Meeting then share the ordinance with owners of the ice rinks. After speaking with Fire Departments in Minnesota and Wisconsin, it was decided that nitrogen dioxide will remain in the ordinance.

Chief Hauck reported that there is an opportunity to purchase all radios this year and pay for 50% of them this year and 50% next year at no increased cost to the Village. This will allow the Department to keep 100% of the old radios as trade-in value was nominal at best. It also makes the implementation strategy for going to new radios easier. The Committee concurred with the Chiefs recommendation to purchase all radios this year.

Chief Hauck previously sent out an email that the new fire truck is here. The truck is scheduled for its "Pushing In" ceremony on March 19th and will then be available for emergency runs.

Police

Chief Korte reported that the Hiring Committee will be conducting four interviews on Monday, February 13th. Packets will be delivered to committee members on Thursday.

There was a discussion regarding the Village's ordinance regarding the registration of solicitors with Village. (Per federal law this does not apply to non-profit & religious groups, e.g. Jehovah's Witnesses.) Our ordinance prohibits people from outside the Village coming to residents doors if a "No Soliciting" Sign has been posted. The issue of enforcement penalties has been referred to the Law Director. Violations of "no soliciting" may be better remedied as "no trespassing." Soliciting is a non-criminal charge, trespassing is a criminal charge. The Mayor and Council have been asked to weigh-in on no trespassing vs. no solicitation in the penalty phase. Mayor Finan suggested that all violations be treated as no soliciting if a sign is posted. The Committee concurred.

Chief Korte noted that the Village will receive reimbursement for the police car which was recently totaled in the accident. (Note: Officer Faillace is back at work, but is still receiving treatment through Workers Compensation.) The reimbursement will go into the General Fund (\$13,000). The car was scheduled to be replaced this summer, but the equipment could be reused. The Committee approved the requested appropriation for the replacement vehicle.

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Service

Mr. Jeffers reported that the lack of snow has allowed Department to get caught up on some things. A Specialist ordinance will be on next month's agenda as it is necessary to replace James Bothe as the _____ Specialist. Trane has been replaced as the vendor on HVAC Maintenance. The capital budget calls for replacing the current HVAC system. Mr. Jeffers will get estimates on the replacement.

Additional topics discussed include the following items:

- New Maintenance Storage Facility – Hired an architect to do feasibility for this building and existing building. Intended to store equipment that is still kept outdoors.
- Key Inventory is underway to assess what employees have which keys. A letter has been sent out to Department Heads, also to Gorman Heritage Farm and Cultural Arts. There are no known abuses. Mr. Jeffers is just establishing a more secure policy and set of procedures. The last Key Log was updated in 2014.
- Shred Day is coming up. We have a lot of old electronics around the desire is address this village wide on Shred Day. Cost is \$.30 a pound to recycle electronics depending upon reusability of parts. Environmental Enterprises handles house paints, etc. Republic will bring a large roll-off dumpster. Mr. Jeffers is concerned about the cost. Ms. McDaniel suggested that we charge a fee for certain items to minimize the cost of an "Electronic Shred Day." The Committee agreed.
- Carlisle is doing additional irrigation systems around the soccer field(s) and Cultural Arts building.
- Phase 3 Electric work starts tomorrow on underground electric – may need more funding to complete the project. Mr. Jeffers will get back to us regarding the need for additional funding.

Engineering

- Thru the Valley Project is out for bids.
 - o Bid opening is scheduled for February 23rd, but may be delayed until March 9th
 - o Projected completion date in Thru the Valley package is listed as June 2020.
 - o Southwest OH water is moving industrial water lines (Mike Flavin is in charge). This is a pre-requisite for the Thru the Valley project. Trench boxes were not being utilized until Fire Chief took pictures.
 - o Outstanding issue is where potential contractors will store equipment for this project. James Jeffers has already received calls about this.
- Aero-Hub
 - o Environmental and geo-technical studies are being done.
 - o Proposal is out for relocation of St. Rita Lane – ordinance will be on agenda for February to approve engineering of this work.
 - o House at end of campground has vacated. Asbestos check is underway. Police and Fire wants to use it as a training opportunity.
 - o Aiken High School has requested the bleachers from Landmark. Mayor wants an indemnification clause. The Committee concurred.
 - o Items still to be resolved include the disposal of the swing set and the open air shelter.
- Jeffrey Allen has started the bed prep for this year.
- Construction will be starting on the renovation of the walkway bridge in front of the Shelter House. It may take a couple of weeks to complete. Rentals will still occur during this time.

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- Pipeline: Duke Energy had another meeting on 1/26. Duke Energy now calls it a distribution main instead a transmission pipe. The size of the pipe has been reduced to 20 feet. Duke has submitted an application to the Ohio Power Sighting Board (OPSB). The Board has 60 days to review application for completeness. The Board will have two public hearings after that – one here and one in Columbus. Duke can start the process of gathering easements at any time. Need to notify homeowners that this is a legal process. OPSB has the authority to decide whether to accept the primary vs the alternate route. There is no timeline on their decision process, but will probably take 6 – 9 months.
- Micro mini cell towers – James Jeffers attended a meeting today. OH legislation caps them at 50 feet. (Note: the application the Village received requested 120 feet.) Company has gone to FCC to remove Local authorities from any jurisdiction over these towers unless they are on municipal grounds. (SB 33) The Hamilton County Municipal League is working with other groups to come up with a game plan to address this situation. The main concern is construction of these towers in residential districts.
- Reading Road – Plans are to send paperwork to Columbus for bidding by March.
- Mr. Jeffers met with resident of Turgot (Mr. Simmons) regarding flow of water through catch basins. The resident would like to have the Service Department clean it up when weather gets better. Mr. Jeffers is looking into it.

Code Enforcement

Dave Elmer will send us information on the Kettering program which was successful in getting properties back up code. Also, an ordinance will be on February's Council Meeting agenda regarding the Hamilton County rental registration fee. Letters will go out to identify rental properties and have them sign up for inspection.

Economic Development/Other Items

Mayor Finan presented the following updates:

- A resident wants an ordinance passed to prevent feeding of deer.
- Eli's Barbeque is not coming to Evendale.
- Med Mart wants to put a new façade on building similar to the Lifestyle or Boy Scouts buildings. They are also exploring bringing in an Urgent Care Facility.
- AeroHub – several inquiries have been made.
- The Center for Addiction Treatment is looking for donations from different communities for a new building. Mayor Finan would like to contribute \$10,000. (Montgomery & Cincinnati have already contributed). Contributing to the building should preclude us from being solicited by other organizations and helps with the opioid epidemic. The Committee concurred.

A motion to adjourn was made by Council Member Beth McDaniel and seconded by Council Member Smiley-Robertson. The meeting was adjourned at 5:40 pm.