



VILLAGE OF EVENDALE
ADOPTED ORDINANCES AND RESOLUTIONS

The following ordinances and resolutions were adopted by the Council of the Village of Evendale on February March 12, 2024.

ORD # 24-07

ORDINANCE AUTHORIZING THE MAYOR TO PROMOTE KARA BROWN TO THE FULL-TIME ADMINISTRATIVE ASSISTANT FOR THE FIRE DEPARTMENT FROM THE CURRENT PART-TIME POSITION AND DECLARING AN EMERGENCY.

Unanimously approved.

ORD # 24-09

AN ORDINANCE AUTHORIZING THE PAYMENT OF AMOUNTS DUE UPON CERTAIN CONTRACTS REQUIRING CERTIFICATION OF AVAILABILITY OF FUNDS AND DECLARING AN EMERGENCY. Unanimously approved.

**VILLAGE OF EVENDALE, OHIO
ORDINANCE #24-07**

**ORDINANCE AUTHORIZING THE MAYOR TO
PROMOTE KARA BROWN TO THE FULL-TIME
ADMINISTRATIVE ASSISTANT FOR THE FIRE
DEPARTMENT FROM THE CURRENT PART-TIME
POSITION AND DECLARING AN EMERGENCY**

WHEREAS, the Council of the Village of Evendale has enacted Chapter 258 of the Codified Ordinances of the Village of Evendale, requiring authorization by Council for the Mayor to hire a full-time employee; and,

WHEREAS, the Mayor has recommended the promotion of Kara Brown to the full-time administrative assistant for the Fire Department; and,

WHEREAS, the Mayor and the administration has fully complied with Chapter 258 of the Codified Ordinances of the Village of Evendale; and,

WHEREAS, the Council Hiring Committee has agreed in full to forgo an interview process, as this is a promotion in status not position; now,

BE IT THEREFORE ORDAINED BY THE COUNCIL OF THE VILLAGE OF EVENDALE, STATE OF OHIO, six members concurring, that:

SECTION 1: Kara Brown, is hereby promoted to the full-time Administrative Assistant for the Village Fire Department, effective March 18, 2024. The starting salary for Kara Brown as the Administrative Assistant shall be, Step 1 \$29.37 per hour, \$57,271.50 based on 1,950 hours per year, as well as granted starting paid vacation at 112.5 hours for the year 2024 and will be entitled to all benefits as a full-time employee with the village, and as a non-exempt employee. Kara Brown will have two years of service, including her time with the School Employees Retirement System, therefore she will remain at the 112.5 hours of vacation through her eighth year of service, including her SERS time before earning additional vacation time. Kara Brown shall report for work beginning March 18, 2024 at 7:30 a.m. Ms. Brown completed a pre-employment medical examination in accordance with section 258.032 of the Codified Ordinances of the Village of Evendale upon her part-time hiring. The probationary period, of one year, will be waived since this is a promotion and excelled on her first performance review. Therefore, continued employment is conditioned upon employee's maintenance of satisfactory performance reviews.

SECTION 2: This ordinance is hereby declared to be an emergency measure by a concurrence of six members of the Village Council. The reason for said emergency is to preserve the public peace, order, safety, health or welfare of the Village of Evendale, or to provide for the daily operations of a department or office of the Village of Evendale. It is necessary that this measure be put into immediate effect in order to ensure that the Village Fire Department has the staffing necessary to provide for and to perform its critical functions to the Village and its citizens. Therefore, this ordinance shall be effective upon passage.

Approved

Attest:

Mayor

Village Clerk

Approved as to Form:

Village Law Director

1st Reading: March 12, 2024

Rules Suspended: March 12, 2024

2nd and 3rd Reading: March 12, 2024

Emergency Section Agreed to: March 12, 2024

Notice of Publication: Cincinnati Court Index, March 27, 2024

VILLAGE OF EVENDALE, OHIO
ORDINANCE #24-09

AN ORDINANCE AUTHORIZING THE PAYMENT OF AMOUNTS DUE UPON CERTAIN CONTRACTS REQUIRING CERTIFICATION OF AVAILABILITY OF FUNDS AND DECLARING AN EMERGENCY.

WHEREAS, Ohio Revised Code 5705.41(D)(1) provides that where contracts have not been previously certified for sufficient funds being available, Village Council may authorize the drawing of warrants to pay such contracts upon receipt of a certificate from the fiscal officer stating that there was at the time of the making of such contract or order and at the time of the execution of such certificate, a sufficient sum appropriated for the purpose of such contract and in the treasury or in the process of collection to the credit of an appropriate fund free from any previous encumbrances, and

WHEREAS, Certain contracts enumerated below are now due and payable for which such a certificate has been provided by the Chief Fiscal and Accounting Officer;

NOW THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE VILLAGE OF EVENDALE, STATE OF OHIO, six members concurring, that:

SECTION I The Council of the Village of Evendale hereby approves and authorizes the payment of the following contracts for which the Chief Fiscal and Accounting Officer has provided a certificate that a sufficient sum has been appropriated for the purpose of each contract and is in the treasury or in the process of collection to the credit of the appropriate fund free from any previous encumbrances:

- | | | |
|----|--|-------------|
| 1. | Alt & Witzig Engineering Inc – Geotech study | \$3,500.00 |
| 2. | Flock Group Inc – Flock Cameras | \$10,148.63 |

SECTION II This Ordinance is declared to be an emergency by a concurrence of six members of Council, being necessary to preserve the public peace, order, safety, health and welfare of the Village or to provide for the daily operation of a department or office of the Village. The reason for said emergency is the need to approve this ordinance in the time required by the Ohio Revised Code and to ensure prompt payment to vendors. Therefore, this Ordinance shall be effective upon adoption.

Approved March 12, 2024

Mayor

Attest:

Village Clerk

Approved as to Form:

Village Law Director

1st Reading: March 12, 2024

Rules Suspended: March 12, 2024

2nd and 3rd Reading: March 12, 2024

Emergency Section Agreed to: March 12, 2024

Notice of publication: Cincinnati Court Index, March 27, 2024