

# VILLAGE OF EVENDALE ADOPTED ORDINANCES AND RESOLUTIONS

The following ordinances and resolutions were adopted by the Council of the Village of Evendale on April 9, 2024.

ORD # 24-07 ORD # 24-08-

ORDINANCE MODIFYING THE PROVISIONS OF THE CODIFIED ORDINANCES OF THE VILLAGE OF EVENDALE RELATING TO THE FIRE CODE, AUTOMATIC SPRINKLERS, FIRE ALARMS, AND VENTILATION EQUIPMENT, AND DECLARING AN EMERGENCY. Unanimously approved.

### ORD # 24-10

AN ORDINANCE AUTHORIZING THE PAYMENT OF AMOUNTS DUE UPON CERTAIN CONTRACTS REQUIRING CERTIFICATION OF AVAILABILITY OF FUNDS AND DECLARING AN EMERGENCY. Unanimously approved.

## ORD #24-11

AN ORDINANCE APPOINTING MAYOR RICHARD FINAN AND CHIEF FISCAL AND ACCOUNTING OFFICER, CYNTHIA CARACCI TO THE HAMILTON COUNTY TAX INCENTIVE REVIEW COUNCIL AND DECLARING AN EMERGENCY. Unanimously approved.

#### ORD #24 -12

AN ORDINANCE UPDATING CHAPTER 300 OF THE VILLAGE CODE OF ORDINANCES RELATED TO NONDISCRIMINATION GRIEVANCE PROCEDURES AND DECLARING AN EMERGENCY. Unanimously approved.

## ORD #24-13

ORDINANCE AUTHORIZING MAYOR TO HIRE SEASONAL EMPLOYEES AND SETTING PAY RATES AND DECLARING AN EMERGENCY. Unanimously approved.

## ORD #24-14

ORDINANCE AUTHORIZING MAYOR TO PURCHASE A NATURAL GAS GENERATOR AND RELATED EQUIPMENT FOR THE PROPOSED SERVICE DEPARTMENT BUILDING, AND DECLARING AN EMERGENCY. Unanimously approved.

ORDINANCE MODIFYING THE PROVISIONS OF THE CODIFIED ORDINANCES OF THE VILLAGE OF EVENDALE RELATING TO THE FIRE CODE, AUTOMATIC SPRINKLERS, FIRE ALARMS, AND VENTILATION EQUIPMENT, AND DECLARING AN EMERGENCY.

WHEREAS, The Council of the Village of Evendale enacted, at different times, Chapters 1612

and 1614 of the Codified Ordinances of the Village of Evendale which adopted the International (now Ohio) Fire Code with additions, as the Fire Prevention Code for

the Village of Evendale and various other fire-related regulations; and

WHEREAS, Those provisions have not been modified in ten years and it has become necessary

to amend and update the provisions of the Evendale Fire Prevention Code; and

WHEREAS, The Fire Chief and Fire Marshal have, after study and consultation with the State

Fire Marshal's Office, recommended the changes contained in this ordinance; and

**WHEREAS,** The Village of Evendale desires to, with certain exceptions set forth herein, adopt

the Ohio Fire Code and provide for its application to the Village of Evendale as

provided for in Ohio Revised Code Section 731.231; now,

# BE IT THEREFORE ORDAINED BY THE COUNCIL OF THE VILLAGE OF EVENDALE, STATE OF OHIO, six members concurring, that:

**SECTION 1:** Chapter 1612 is hereby renamed Chapter 1612, Fire Prevention Code, of the Codified Ordinances of the Village of Evendale, Ohio, and it is repealed in its entirety and replaced to read as follows:

# 1612.01 ADOPTION OF FIRE PREVENTION CODE

The Village of Evendale, Ohio, hereby adopts reference the most current edition of the Ohio Fire Code, Ohio Administrative Code Section 1301:7 and the appendices, as promulgated by the Ohio Department of Commerce, Division of State Fire Marshal ("SFM"), and subsequent versions as it may be subsequently amended from time to time by the SFM, for the purpose of prescribing regulations governing conditions hazardous to life and property from fire or explosion within the Village, except where such code is modified or amended by this Evendale Code of Ordinances. Not less than three copies of said code are on file in the Office of the Clerk of the Village of Evendale, Ohio and are available to the public at cost. The Ohio Fire Code, Ohio Administrative Code Section 1301:7 and appendices are hereby adopted and incorporated as fully as if set out at length herein, from the date on which this ordinance shall take effect, the provisions hereof shall be controlling within the limits of the Village of Evendale, Ohio.

# 1612.02 ESTABLISHMENT AND DUTIES OF THE FIRE PREVENTION BUREAU

- A. The Fire Prevention Code shall be enforced by the Bureau of Fire Prevention in the Fire Department of the Village of Evendale, Ohio, which is hereby established and is under the supervision of the Chief of the Fire Department.
- B. The Fire Marshal is in charge of the Bureau of Fire Prevention and shall report to the Chief of the Fire Department.
- C. The Bureau of Fire Prevention shall have as its primary duty, the enforcement of the Ohio Revised Code, Fire Prevention Code, and the Village of Evendale Ordinances under its

jurisdiction. It shall be the duty of the members of the Fire Prevention Bureau to cause the correction of hazardous conditions, issue warning notices, citations and/or cause the arrest of any person violating the provisions of the Fire Prevention Code, and to prosecute such offenders before the proper courts and, shall have limited powers of Police Officer of the Village of Evendale.

D. A report of the Bureau of Fire Prevention shall be made annually and transmitted to the Mayor of Evendale, it shall contain all proceedings under this code, with statistics as the Chief of the Fire Department may wish to include therein; the Chief of the Fire Department shall also recommend any amendments to the Code which in their judgment shall be desirable.

## 1612.08 KEY LOCK BOX SYSTEM

- A. The following structures, as determined by the Fire Chief or the Fire Marshal, shall be equipped with a Key Lock Box at a location approved by the Fire Chief or the Fire Marshal.
  - All Commercial Property within the Village of Evendale.
- B. The Key Lock Box shall be mounted at a height with the base at least thirty-six (36) inches form the ground and the top of the box no higher than seventy-two (72) inches from the ground.
- C. All newly constructed structures subject to this section shall have the key lock box installed and operational prior to occupancy. All structures in existence on the effective date of this section and subject to this section shall comply by installing a key lock box installed and operational by December 31, 2025.
- D. The Fire Chief or Fire Marshal shall designate the type of key lock box system to be implemented within the Village and shall have the authority to require all structures to use the designated system.
- E. The owner/operator of a structure required to have key lock box shall, at all times, maintain keys in the lock box that allow complete access to all areas of the structure and any special building systems (elevator control, smoke exhaust system, etc.). Keys shall be marked identifying the area(s) of the structure to which they provide access. Owners/operators must contact the fire department within twenty-four (24) hours of a key/lock change to arrange to have keys within the box updated.
- F. The Fire Chief or Fire Marshal shall be authorized to implement rules and regulations for the use of the lock box system.

## 1612.09 FOOD TRUCK OPERATIONS

- A. Prior to operating in the Village, all food trucks regulated by the Ohio Fire Code shall pass an annual permit inspection.
- B. Proof of Permit shall be immediately made available upon request.
- C. Proof of meeting Zoning requirements established by the Zoning permit must be met and maintained as well during all operations.

## **1612.10** AUTOMATIC SPRINKLER SYSTEMS/FIRE ALARMS

- A. All new commercial properties that are built after the passing of this ordinance, that are 5,000 square feet or more, are required to put in an NFPA 13 Automatic Sprinkler System.
- B. Along with section A of this ordinance, an approved NFPA 72 compliant fire alarm system shall be required in accordance with the NFPA 13 Automatic Sprinkler System.

## 1612.99 PENALTY

Any person, firm or corporation violating any of the provisions of this Chapter or failing to comply with any order issued pursuant to any section thereof, shall be guilty of a minor misdemeanor and punishable as provided for in Chapter 698 of the Codified Ordinances of the Village of Evendale. Any repeated offense shall constitute a fourth-degree misdemeanor and, upon conviction thereof, shall be punished by a fine and/or imprisonment as provided in Chapter 698 of the Codified Ordinances of the Village of Evendale. Each day that a violation continues, after a service of notices provided for in this Code, shall be deemed a repeated offense.

SECTION 2: This ordinance is declared to be an emergency measure by a concurrence of six members of Council, it being necessary to preserve the public peace, order, safety, health or welfare of the Village of Evendale, or to provide for the daily operation of a department or office of the Village of Evendale. The reason for said emergency is the immediate need to provide for the application of an updated Fire Code in the Village of Evendale consistent with the provisions of the Ohio Revised Code. Therefore, this ordinance shall become effective immediately.

Approved April 9, 2024

Attest:	Mayor
Village Clerk	
Approved as to Form:	
Village Law Director	

1st Reading:

Rules Suspended: April 9, 2024 2nd and 3rd Reading: April 9, 2024

Emergency Section Agreed to: April 9, 2024

AN ORDINANCE AUTHORIZING THE PAYMENT OF AMOUNTS DUE UPON CERTAIN CONTRACTS REQUIRING CERTIFICATION OF AVAILABILITY OF FUNDS AND DECLARING AN EMERGENCY.

WHEREAS,

Ohio Revised Code 5705.41(D)(1) provides that where contracts have not been previously certified for sufficient funds being available, Village Council may authorize the drawing of warrants to pay such contracts upon receipt of a certificate from the fiscal officer stating that there was at the time of the making of such contract or order and at the time of the execution of such certificate, a sufficient sum appropriated for the purpose of such contract and in the treasury or in the process of collection to the credit of an appropriate fund free from any previous encumbrances, and

WHEREAS,

Certain contracts enumerated below are now due and payable for which such a certificate has been provided by the Chief Fiscal and Accounting Officer:

NOW THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE VILLAGE OF EVENDALE, STATE OF OHIO, six members concurring, that:

**SECTION I** 

The Council of the Village of Evendale hereby approves and authorizes the payment of the following contracts for which the Chief Fiscal and Accounting Officer has provided a certificate that a sufficient sum has been appropriated for the purpose of each contract and is in the treasury or in the process of collection to the credit of the appropriate fund free from any previous encumbrances:

- 1. Alt & Witzig Engineering Inc Geotech study \$22,730.00
- 2. Janell Concrete Machine Rental Volleyball Court \$5,070.60

**SECTION II** 

This Ordinance is declared to be an emergency by a concurrence of six members of Council, being necessary to preserve the public peace, order, safety, health and welfare of the Village or to provide for the daily operation of a department or office of the Village. The reason for said emergency is the need to approve this ordinance in the time required by the Ohio Revised Code and to ensure prompt payment to vendors. Therefore, this Ordinance shall be effective upon adoption.

Approved April 9, 2024

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	Mayor, Village of Evendale
Attest:	
Approved as to Form:	
Village Law Director	

1<sup>st</sup> Reading: April 9, 2024 Rules Suspended: April 9, 2024 2<sup>nd</sup> and 3<sup>rd</sup> Reading: April 9, 2024

Emergency Section Agreed to: April 9, 2024

AN ORDINANCE APPOINTING MAYOR RICHARD FINAN AND CHIEF FISCAL AND ACCOUNTING OFFICER, CYNTHIA CARACCI TO THE HAMILTON COUNTY TAX INCENTIVE REVIEW COUNCIL AND DECLARING AN EMERGENCY

WHEREAS,

pursuant to Section 5709.61, et. al. of the Ohio Revised Code, the Village of Evendale is included in an area of Hamilton County designated as an enterprise zone; and

WHEREAS,

all Evendale enterprise zone and community reinvestment agreements are reviewed annually by the Hamilton County Tax Incentive Review Council and the Village of Evendale is entitled to appoint two members to the Tax Incentive Review Council; now, therefore:

BE IT ORDAINED BY THE COUNCIL OF THE VILLAGE OF EVENDALE, STATE OF OHIO, six members concurring, that:

# **SECTION 1**:

Mayor Richard Finan and Chief Fiscal and Accounting Officer Cynthia Caracci are hereby appointed as Evendale's members to the Hamilton County Tax Incentive Review Council for terms to expire December 31, 2024, unless earlier replaced by action of this Council. In the event that either appointee is unable to attend the TIRC meeting, Council hereby appoints alternative members including David Elmer, Director of Administrative Services; Mark Elma, Building, Planning, Zoning Manager; and James Jeffers, Service Director.

# **SECTION 2**:

BE IT FURTHER ORDAINED that the Council of the Village of Evendale hereby finds and determines that all formal actions relative to the passage of this Ordinance or taken in an open meeting of this Council, that all deliberations of Council which resulted in formal action regarding this matter were taken in meetings open to the public in full compliance with the applicable legal requirements, including Section 121.22 of the Ohio Revised Code.

# **SECTION 3:**

This Ordinance is hereby declared to be an emergency measure necessary to preserve the health, safety and general welfare of the Village of Evendale or to provide for the daily operation of a department or office of the Village. The reason for the emergency is to ensure that Evendale has members on the County Tax Incentive Review Council in a timely fashion so that they are able to take part in the review of matters particularly involving the Village of Evendale. Therefore, this Ordinance shall become effective immediately.

Approved April 9, 2024

	Mayor, Village of Evendale
Attest:	
Village Clerk	
Approved as to Form:	
Villaga Lavy Dinastan	<del>_</del>
Village Law Director	

1<sup>st</sup> Reading: April 9, 2024 Rules Suspended: April 9, 2024 2<sup>nd</sup> and 3<sup>rd</sup> Reading: April 9, 2024

Emergency Section Agreed to: April 9, 2024

# AN ORDINANCE UPDATING CHAPTER 300 OF THE VILLAGE CODE OF ORDINANCES RELATED TO NONDISCRIMINATION GRIEVANCE PROCEDURES AND DECLARING AN EMERGENCY

WHEREAS, the Village of Evendale Fire Department is frequently awarded Federal

Grants for equipment and training; and,

WHEREAS, included amongst grant terms/conditions are requirements of the Village

to provide specific notice of nondiscrimination policies as well as guidelines for filing grievances related to federal civil rights laws; and,

WHEREAS, Village of Evendale currently provides nondiscrimination policies and

grievance procedures and is committed to providing services without discrimination in accordance with civil rights laws; however, based upon a review by the DHS office of Civil Rights and Civil Liberties a request was

made to increase the number of days for filing a grievance.

**NOW THEREFORE**, BE IT RESOLVED by the Village Council of the Village of Evendale, Hamilton County, Ohio, six members concurring, that:

**SECTION I** Administration Code Section 300.01 - The Village of Evendale

Nondiscrimination Grievance Procedures are hereby updated to increase the number of days to file a grievance from ten to sixty (section b2) and to increase the number of days to request a reconsideration from ten to thirty (section b6), a copy of which is attached and hereby approved and

adopted.

**SECTION III:** This Ordinance is hereby declared to be an emergency measure by concurrence

of six members of Council, it being necessary to preserve the public peace, order, safety, health and general welfare of the Village of Evendale or to provide for the daily operation of a Department or office of the Village. The reason for said emergency is to provide clear guidance to Village employees and to the public as soon as possible with regard to revisions/updates to civil rights related policies and procedures. Therefore, this Ordinance shall become effective immediately.

	Approved April 9, 2024	
	Mayor, Village of Evendale	
Attest:		

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1<sup>st</sup> Reading: April 9, 2024 Rules Suspended: April 9, 2024 2<sup>nd</sup> and 3<sup>rd</sup> Reading: April 9, 2024

Village Clerk

Approved as to Form:

Village Law Director

Emergency Section Agreed to: April 9, 2024

### 258.003 NONDISCRIMINATION.

- (a) The Village shall not discriminate against any employee on the basis of age, race, color, sex, sexual orientation, gender expression, marital status, military status, creed, religion, national origin (ancestry), handicap, or disability. The Village, however, reserves the right to establish bona fide occupational qualifications, which all employees and prospective employees must satisfy as a term or condition of employment.
- (b) The Village of Evendale is an equal opportunity employer. It is the desire of the Village to maintain an affirmative action plan which assures equal employment opportunity. Violations of the plan by any employee of the Village are considered failure of good behavior and are subject to disciplinary action.

ADD: (c) See chapter 300 for Notice of Discrimination and Grievance Procedures (Ord. 97-40. Passed 4-2-98; Ord. 18-15. Passed 2-13-18.)

## 258.143 SEXUAL HARASSMENT.

- (a) Sexual harassment of an employee will not be tolerated. The following behaviors are grounds for disciplinary action:
- (1) Abusing the dignity of an employee through insulting or degrading sexual remarks or conduct:
- (2) Threats, demands, or suggestions that an employee's work status is contingent upon the employee's toleration of or acquiescence to sexual advances;
- (3) Retaliation against an employee for complaining about the behaviors described above.
- (b) If an employee encounters such abuse from a supervisor or other employees, the employee should contact the department head or the Mayor.

ADD: (c) See chapter 300 for Notice of Discrimination and Grievance Procedures (Ord. 97-40. Passed 4-2-98; Ord. 18-15. Passed 2-13-18.)

# **CHAPTER 300**

**Notice of Discrimination- Grievance Procedures** 

## **300.01 GRIEVANCE PROCEDURES**

Remove existing Section (a) in its entirety and replace with:

- (a) The Village of Evendale complies with all Federal Civil Rights laws and is committed to providing its programs and services without discrimination in accordance with:
  - Title VI of the Civil Rights Act of 1964, which prohibits discrimination based on race, color, or national origin (including language).

- Section 504 of the Rehabilitation Act of 1973, which prohibits discrimination based on disability.
- Title IX of the Education Amendments Act of 1972, which prohibits discrimination based on sex in education programs or activities.
- Age Discrimination Act of 1975, which prohibits discrimination based on age.
- U.S. Department of Homeland Security regulation 6 C.F.R. Part 19, which prohibits discrimination based on religion in social service programs.
- (b) Complaints should be addressed to: Village Mayor or Director of Administrative Services, Evendale Municipal Building, 10500 Reading Road, Evendale, Ohio 45241-2574, who has been designated to coordinate compliance efforts.
- (1) A complaint should be filed in writing, containing the name and address of the person filing it, and briefly describe the alleged violation of the regulations.
- (2) A complaint should be filed within sixty days after the complainant becomes aware of the alleged violation. (Processing of allegations of discrimination occurring before this grievance procedure was in place will be considered on a case-by-case basis.) Filing shall not take place until the Village is in actual physical custody of the written complaint.
- (3) An investigation, as may be appropriate, shall follow a filing of a complaint. The investigation will be conducted by Village of Evendale Mayor or Director of Administrative Services. These rules contemplate informal but thorough investigations, affording all interested persons and their representatives, if any, an opportunity to submit evidence relevant to a complaint. Under 29 C.F.R. 29 C.F.R. Part 1630, the Village of Evendale need not process complaints from applicants for employment
- (4) A written determination as to the validity of the complaint and description of resolution, if any, shall be issued by Village of Evendale Mayor or Director of Administrative Services, and a copy forwarded to the complainant no later than 40 days after its filing.
- (5) The Director of Administrative Services or Mayor shall maintain the files and records of the Village of Evendale relating to the complaints filed.
- (6) The complainant can request a reconsideration, in writing, of the case in instances where they are dissatisfied with the resolution. The request for reconsideration should be filed within thirty days to the Mayor of the Village of Evendale. Filing shall not take place until the Village is in actual physical custody of said written request for reconsideration.
- (7) The right of a person to a prompt and equitable resolution of the complaint filed hereunder shall not be impaired by the person's pursuit of other remedies such as the filing of a complaint to the U.S. Department of Homeland Security Office for Civil Rights and Civil Liberties (CRCL) or the Ohio Civil Rights Commission. Utilization of this grievance procedure is not a prerequisite to pursue other remedies.

(8) These rules shall be construed to protect the substantive rights of interested persons, to meet appropriate due process standards and to assure that the Village of Evendale complies with the Civil Right Laws.

(Ord. 64-84. Passed 10-18-84; Ord. 05-34. Passed 8-11-05.)

# ORDINANCE AUTHORIZING MAYOR TO HIRE A SEASONAL EMPLOYEE IN THE SERVICE DEPARTMENT AND DECLARING AN EMERGENCY

WHEREAS, the Council of the Village of Evendale has enacted Chapter 258 of the

Codified Ordinances of the Village of Evendale, requiring authorization by

Council for the Mayor to hire a seasonal employee; and,

WHEREAS, the Village of Evendale Service Department has an immediate need for

to hire a seasonal employee as a general laborer in the Service Department;

and

WHEREAS, the Mayor has recommended the hiring of Isaiah Spivey to fill that position

and has fully complied with Section 258.06(c) of the Codified Ordinances of

the Village of Evendale; now, therefore,

# BE IT THEREFORE ORDAINED BY THE COUNCIL OF THE VILLAGE OF EVENDALE, STATE OF OHIO, six members concurring, that:

**SECTION 1:** Mr. Isaiah Spivey is hereby employed by the Village of Evendale as a Part-

Time seasonal General Laborer in the Service Department for the spring,

summer and fall season at the hourly rate established below:

Isaiah Spivey: Sp/Su/Fall Hourly Pay: \$15.50

**SECTION 2:** This ordinance is declared to be an emergency measure by a concurrence of

six members of Council, it being necessary to preserve the public peace, order, safety, health or welfare of the Village of Evendale, or to provide for the daily operation of a department or office of the Village of Evendale. It is necessary that this measure be put into immediate effect so that Mr. Spivey can begin work as soon as possible and fulfill the immediate needs of the Service Department for additional help, thereby providing much needed service to the Village of Evendale and its citizens. Therefore, this ordinance

shall become effective immediately.

	Approved April 9, 2024	
	Mayor, Village of Evendale	
Attest:		
Village Clerk		

Village Law Director

1<sup>st</sup> Reading: April 9, 2024 Rules Suspended: April 9, 2024 2<sup>nd</sup> and 3<sup>rd</sup> Reading: April 9, 2024

Approved as to Form:

Emergency Section Agreed to: April 9, 2024

# ORDINANCE AUTHORIZING MAYOR TO PURCHASE A NATURAL GAS GENERATOR AND RELATED EQUIPMENT FOR THE PROPOSED SERVICE DEPARTMENT BUILDING, AND DECLARING AN EMERGENCY

- WHEREAS, the Village of Evendale, as do many other local governments including Sharonville, participates in a national joint purchasing plan operated by the State of Minnesota called Sourcewell, formally the National Joint Powers Alliance (NJPA); and
- WHEREAS, the Charter of the Village of Evendale requires that each purchase exceeding the State of Ohio bid limit currently set at seventy-five thousand dollars (\$75,000.00) be approved by the Council of the Village of Evendale; and
- WHEREAS, the Council of the Village of Evendale has determined that it is necessary and appropriate for the Village to purchase a 150kW generator and associated equipment for the proposed service building.; and
- WHEREAS, due to the delivery schedule of approximately 40 weeks for delivery of the generator system, it is necessary that the Village order the equipment in order for the generator to be operational when the proposed building is completed; and
- WHEREAS, The Village solicited proposals Kohler under the Sourcewell bidding program. However, Buckeye Powers Sales proposal for said equipment is less than the quote from Kohler under the Sourcewell proposal; now, therefore,

# BE IT THEREFORE ORDAINED BY THE COUNCIL OF THE VILLAGE OF EVENDALE, STATE OF OHIO, six members concurring, that:

**SECTION 1:** The Council of the Village of Evendale authorizes the purchase of a Kohler KG150 natural gas generator and associated accessories meeting the specifications and requirements as set in the Buckeye Power Sales Offer 22909, dated March 28, 2024, herein attached, for \$77,627.00.

**SECTION 2:** This ordinance is declared to be an emergency measure by a concurrence of six members of Council, it being found to be necessary to preserve the public peace, order, safety, health or welfare of the Village of Evendale, or to provide for the daily operation of a department or office of the Village of Evendale. It is necessary that this measure be put into immediate effect because the public welfare requires the generator to be ordered due to lengthy lead time for the equipment and for the generator to be operational when the building is completed for the continued operation of the Service Department. This ordinance shall be effective upon passage.

Approved April 9, 2024

	Mayor, Village of Evendale
Attest:	
Approved as to Form:	
Village Law Director	

1<sup>st</sup> Reading: April 9, 2024 Rules Suspended: April 9, 2024 2<sup>nd</sup> and 3<sup>rd</sup> Reading: April 9, 2024

Emergency Section Agreed to: April 9, 2024