

## **Athletic Field/Gym Eligibility Policy**

In order to maintain safe conditions and to meet the needs of Evendale residents, the Evendale Recreation Department (ERD) has instituted the following field/gym eligibility policy.

Indoor facilities will ensure that one gym is always available to Evendale residents for open gym. Outdoor facilities will meet requests up to the point where facilities cannot meet the demand.

This policy encompasses all recognized youth athletic leagues, as well as, independent teams and organizations as determined by the ERD. Recognized leagues include ERD leagues, Cincy Central SAY Soccer, Greater Cincinnati Knothole Baseball, Cincinnati Premier Youth Basketball League, GIRL's Softball Association, neighboring Catholic Youth Organizations, and Princeton City School District.

To verify residency, coaches and/or organizations **MUST** submit team rosters to the ERD complete with team name, coach's name and contact information, and players last name and address. Rosters must be received by the established deadline before field/gym space will be granted to any organization and/or team. All rosters will be checked for accuracy utilizing Village of Evendale tax records. Teams not meeting this established policy and/or found to be falsifying information will be denied field/gym space. Misleading information may be grounds for refusal or field/gym space for an indefinite period of time. New teams, league or organizations may petition the ERD for recognition by submitting complete rosters and administration contact information.

A scheduling priority has been established. The priority is as follows:

- 1) Evendale Recreation Department teams
- 2) Recognized teams with residents – highest % of residents will determine priority
- 3) CYO/Princeton City School District Teams – must have an Evendale resident on the team.
- 4) Evendale Business Members – must work fulltime at an Evendale business and must show proof of paying Evendale tax (paystub, etc.) - highest % of Evendale employees on team will determine priority

Any team/coach/organization using field/gym must supply:

- Certificate of Insurance adding the Village of Evendale and its employees shall be names as additional insured in a general aggregate policy for \$1,000,000. This must be received before any practices/games.
- The department's Facility Use Permit and Release of Liability form must be completed.
- All coaches must have a background check completed through our department, unless an organization has a policy/procedure in place, and can release background information on coaches. Currently there is a \$15 fee and forms must be completed

and turned in to ERD. ERD will submit and results must be received back before team is able to use field/gym.

**Fee Structure:**

Fees for full court of half court are the same, depending on availability. 1 hour minimum  
*Non-residents are not eligible to rent facilities*

**Residents**

- Teams with at least 50% Evendale Players FREE
- Teams with less than 50% Evendale Players \$25/hour

**Full Time Evendale Business Employees**

- Full Time Evendale Business Employees \$12/hour  
Adult Groups only; may not be rented for youth teams